

## SCHOOL CLEARANCE FOLLOWING CRISIS SITUATION

The Board is committed to protecting the health, safety and welfare of students during the school day, and will take action necessary to provide for the safety and security of its students, staff and/or property. In "crisis situations," the Board reserves the right to exclude a student who has been determined to pose an imminent or potential threat to student or staff safety, pending appropriate mental health clearance.

### I) **Examples of "Crisis Situations"** *(not exclusive)*

- A) Actions creating an imminent danger to the student or others, e.g., suicidal or homicidal ideation(s) or attempt(s) (See also Policy No. 5141.6);
- B) Verbalization(s) or other action(s) threatening the health, safety or well-being of the student, staff or other students;
- C) Verbalization(s) or other action(s) reflecting an intent or plan to harm the student or others;
- D) Verbalization(s) or other action(s) indicating that the student may be at risk of causing harm to the student or others; or
- E) Possession of object(s) or material(s) posing a threat to the health, safety or well-being of the student, staff or other students.

### II) **Discipline**

- A) A student's exclusion based upon an identified crisis situation shall not be considered a disciplinary consequence.
- B) This Policy is intended to address mental health related issues only (i.e., to ensure that the student does not represent a danger to him/herself or others), and does not supersede the implementation of appropriate disciplinary action for infractions of school regulations or action required by *N.J.S.A. 18A:40A-12* or *N.J.A.C. 6A:16-4.3* as described in policies and explained in student handbooks and/or Code of Student Conduct.

### III) **Procedures**

- A) In situations where a student presents as an **imminent danger** to himself or others, school emergency procedures will be followed, and supersede the provisions of Section III.C of this Policy.
- B) Staff members shall immediately notify the School Principal, or his/her designee, of any potential crisis situations.
- C) In response to every report, the School Principal (or designee) shall immediately:

**SCHOOL CLEARANCE FOLLOWING CRISIS SITUATION (continued)****III) Procedures (continued)**

- 1) Notify the Crisis Intervention Team (or other designated team/individual responsible for the initial assessment of the student);
  - 2) Notify the Superintendent of Schools; and
  - 3) Notify the student's parent or legal guardian.
- D) In response to every report, the Crisis Intervention Team, consisting of the Principal and the Vice-Principal, guidance counselor, school psychologist, student assistance coordinator and/or social worker, shall conduct a student interview to assess whether or not the student presents as a potential danger to him/herself or others, and to determine whether or not the student requires a mental health assessment prior to reinstatement.
- E) Provisions shall be made for the appropriate care and supervision of the student pending either: (1) a determination by the Crisis Intervention Team that the student's exclusion is not required; or (2) the student's release to his or her parent/guardian.

**IV) Assessment and Reinstatement**

- A) If the Crisis Intervention Team determines that the student presents as a potential danger to him/herself or others and requires a mental health assessment prior to reinstatement, the Principal shall notify the student's parent/guardian of this determination.
- B) The assessment must be completed by a licensed or certified mental health professional (e.g., psychologist, psychiatrist, social worker or psychiatric nurse). The Principal shall provide the student's parents/guardians with appropriate referral information for qualified mental health providers.
- 1) Assessments completed by evaluators selected by the school district shall be at the expense of the school district.
  - 2) Assessments completed by evaluators selected by the student's parent/guardian shall be at the expense of the parent.
- C) For purposes of the assessment, it is necessary for the evaluator to have access to all relevant information regarding the student and the incident giving rise to the exclusion. The student's parent/guardian shall be asked to provide consent for a member of the Crisis Intervention Team to contact the professional completing the evaluation to provide necessary background information.
- 1) If a parent/guardian cannot be reached and the student is screened and/or assessed by the appropriate school personnel as being in imminent danger of harming him/herself or others, the school may initiate an immediate assessment.
- D) The assessment must include:

**SCHOOL CLEARANCE FOLLOWING CRISIS SITUATION (continued)****IV) Assessment and Reinstatement (continued)**

- 1) Identifying information;
- 2) Medical and family history;
- 3) Review of presenting problem or incident;
- 4) Mental status examination;
- 5) Diagnosis, as appropriate;
- 6) Triggers for reoccurrence, as appropriate;
- 7) Recommendations for follow-up services, as appropriate; and
- 8) Other information deemed relevant by the evaluator.

**E) Clearance letter must include:**

- 1) Evaluator's name and license number;
- 2) Student's name and date of birth;
- 3) Confirmation that the evaluator assessed the student in accordance with the standards set forth in Section IV.D of this Policy following and in connection with the precipitating school-based incident;
- 4) The date of the assessment; and
- 5) A specific statement that the student does not present as a danger to him/herself or others.

F) If the parents or guardians assume the cost of the assessment (through a provider of their own choosing), the resulting report is their property, and **will require their consent** before being released to the school district. Parents are encouraged to share such information with the school district. However, the required information (see Section IV.E above) must be included in the clearance letter.

**V) Re-Entry to School**

Following receipt of the school clearance letter, the District shall schedule a re-entry meeting with the child and his/her parents/guardian and an appropriate school district designee. Discussion may include, but is not limited to:

- A) Consideration of CST referral, as appropriate
- B) Discussion with parents regarding follow-up treatment, as necessary
- C) Discussion with parents regarding access to additional evaluative information (beyond clearance letter)

**SCHOOL CLEARANCE FOLLOWING CRISIS SITUATION** (continued)

**VI) Instruction During Exclusion:**

Students will be provided with appropriate home or other out- of-school instruction in accordance with *N.J.A.C. 6A:16-10.1 et seq.* during any period of exclusion.

**Legal References:** N.J.S.A. 18A:40A-12  
N.J.A.C. 6A:16-4.3

**Cross References:** \*4111 Recruitment, selection and hiring  
\*4112.2 Certification  
\*4112.4 Employee health  
\*5131 Conduct and discipline  
5131.1 Sexual Harassment  
\*5131.2 Harassment, intimidation and bullying  
5141.6 Crisis intervention

\*Indicates policy is included in the Critical Policy Reference Manual.

**Key Words**

School Clearance, Crisis Situations

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