

## AGENDA - REGULAR PUBLIC MEETING

JUNE 12, 2017

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you face the stage in the **Lynch Gym**. If that exit is blocked, proceed to the rear of the gym and exit the three doors turning left, and proceed to the main entrance.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Acknowledge the 3<sup>rd</sup> Quarter High Honor Students, CDW New Jersey Region One Intermediate Honors Band Student, and the CDW Track Team in the Lynch Gym at 8:00 p.m.
7. Public Hearing on Meeting Agenda
8. President's Report/Correspondence
9. Superintendent's Report
10. Board Secretary's Report
11. Committee Reports
12. Board Discussion and Formal Action on Agenda Business
  - Board Operations
  - Human Resources
  - Student Development
  - Physical Resources
  - Finance & Budget
13. Public Hearing on Other Than Meeting Agenda
14. Unfinished Business
15. New Business
16. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

**I. BOARD OPERATIONS/POLICY**  
**Ms. Melissa Del Rosso**

**JUNE 12, 2017**

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 138 through 144 be approved.

Roll Call:

138. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Type</b>	<b>Agenda</b>
6/12/2017	6:45 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.	Lynch Gym	P.M.	Regular Business
6/26/2017	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
7/17/2017	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

139. that the Board approve the minutes and attachments of the May 25, 2017 Regular Public Meeting and Executive Session I. **(attached)**

140. that the Board affirm the Superintendent's decision pertaining to HIB Investigation HIB2016-17 #3.

141. that the Board affirm the Superintendent's decision pertaining to HIB Investigation HIB2016-17 #4.

142. that pursuant to P.L. 2015, Chapter 47, the Old Tappan Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all State and Federal statutes and regulations; in particular, New Jersey Title 18A;18 et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et.seq. **(attached)**

143. that the Board approve the following resolution:

WHEREAS,	the Old Tappan Board of Education recognizes that a strong band program is “instrumental” in building children’s self-esteem and confidence, along with developing social skills; and
WHEREAS,	over 60 clarinetists auditioned at Clifton High School on February 4, 2017 for the North Jersey School Music Association, and only 18 clarinetists were accepted, with student <b>Katherine Kim</b> , Grade 7, being picked for the New Jersey Region One Intermediate Honors Band, comprised of the best 7 <sup>th</sup> , 8 <sup>th</sup> and 9 <sup>th</sup> grade students from seven Northern New Jersey counties; and
WHEREAS,	Katherine Kim performed in the All-North Jersey Junior High School Band Concert at Madison Junior School in Madison, New Jersey, on March 5, 2017, after only five rehearsals; now, therefore be it
RESOLVED,	that the Old Tappan Board of Education wishes to recognize and congratulate Nick Rosolanko, Instrumental Band/Music Teacher, and Katherine Kim, for their hard work and their dedication and passion to music.

144. that the Board acknowledge the members of the 2017 Charles DeWolf Middle School Track Team:

WHEREAS,	the Old Tappan Board of Education believes that a positive sports program helps children learn basic athletic skills, builds self-esteem and confidence, along with developing social skills; and
WHEREAS,	the Charles DeWolf Middle School Track Team coached by Head Coach Matt Westervelt and Assistant Coach Karen Muti, who instilled in their athletes the desire to put forth their best effort, that hard work has its rewards, and the importance of team work; and
WHEREAS,	the 2017 Charles DeWolf Track Team won the Golden Knights Invitational Track Meet for the fourteenth consecutive season crowning the team as the “Best in the Valley”; now, therefore be it
RESOLVED,	that the Old Tappan Board of Education recognizes and congratulates Coaches Westervelt and Muti and the members of the 2017 Northern Valley Track Champions, for their outstanding season, dedication and passion for the sport.

**II. HUMAN RESOURCES**  
**Mr. John Shahdanian**

**JUNE 12, 2017**

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 123 through 149 be approved.

Roll Call:

- 123. that the Board approve Dr. Melissa Sapio, PhD, LLC, Psychologist, as a Region III approved outside evaluator for the 2016-2017 school year.
- 124. that the Board approve Joseph J. Cafaro, Psychologist, as a Region III approved outside evaluator for the 2016-2017 school year.
- 125. that the Board approve the revised job description for the position of Supervisor of Instruction for Pupil Support Services. **(attached)**
- 126. that the Board accept, with regret, the letter of retirement dated May 8, 2017, from Ms. Ellen Azzarone, Teacher, effective June 30, 2017. **(attached)**
- 127. that the Board accept, with regret, the letter of resignation dated May 15, 2017 from Amy Donohue, Teacher, effective June 30, 2017. **(attached)**
- 128. that the Board approve the following substitute to be employed on a per diem basis, as needed, for the 2016-2017 school year, as recommended by the Superintendent:

Rohrbacher, Elana (Teacher Substitute)

- 129. that the Board approve the following course approval:

Teacher	Course	Credits	Type	School	Dates
Lauriello, Jennifer	Differentiated Instruction EDIN570-396	3	Abbreviated	The College of New Jersey – Regional Training Center	June 26, 2017 – June 29, 2017

- 130. that the Board approve the following Medical Leave for Linda Fusco as follows:

Teacher/Assignment	Dates	Reason
Fusco, Linda District Psychologist	5/26/2017 – 6/12/2017	Medical Leave With pay and health benefits
	6/13/2017 – 6/30/2017	Unpaid Leave/with health benefits (FMLA)

**II. HUMAN RESOURCES****(Cont'd)****JUNE 12, 2017**

131. that the Board approve Katrina Flogaites, Speech Therapist for Students with Hearing Loss, to provide professional services during the summer at a rate of \$140 per hour, not to exceed 12 hours, for students #472, #497, and #513.
132. that the Board approve up to five (5) days over the summer for select teachers to attend Child Study Team meetings, on an as needed basis. Each employee will be compensated at their 2016-2017 contractual rate.
133. that the Board approve the 2017-2018 Summer Research and Development Projects and Professional Development Learning Strand, as recommended by the Superintendent.  
**(attached)**
134. that the Board approve the hiring of part-time summer clerical help at a rate of \$12 per hour, for no more than 40 hours total, as follows:

<b>Name</b>	<b>Assignment</b>
Neustein, Debbie	T. Baldwin Demarest Elementary School

135. that the Board approve the hiring of part-time summer clerical help, including the Summer Enrichment Workshop Program, at a rate of \$12 per hour, as follows:

<b>Name</b>	<b>Assignment</b>
Klimaszewski, Suzanne	Charles DeWolf Middle School

136. that the Board approve the hiring of part-time technology help, from July 1, 2017 through August 31, 2017, at a rate of \$17.50 per hour as follows:

<b>Name</b>	<b>Assignment</b>
Niebo, Anthony	District

137. that the Board approve the following staff members for the "SKIP" program:

<b>Name</b>	<b>Hours</b>
Allen, Denise	Instructor (24 hours as per negotiated contract)
McPartland, Corrine	Assistant (24 hours as per instructional aide pay rate)

138. that the Board approve the following teachers for the Summer Enrichment Workshop Program at the Charles DeWolf Middle School:

<b>Name</b>	<b>Name</b>
Allen, Denise	Mueller, Kristina
Bambach, Todd	Ottomanelli, Kristine
Capilli, Matthew	Rosolanko, Nicholas
Gulko, Aaron	Sammarco, Paul
Johnson, Daniel	Suriano, Janet
Kuizema, Douglas	Westervelt, Matthew
Lauriello, Sabatino	

**II. HUMAN RESOURCES**

**(Cont'd)**

**JUNE 12, 2017**

139. that the Board approve the daily rate for substitutes for the 2017-2018 school year as follows:

<b>Assignment</b>	<b>Daily Rate</b>
Nurses	\$150 per 7-hour day
Teachers	\$85 per 7-hour day

140. that the Board approve the re-employment of the following 12-month maintenance and custodial staff for the period July 1, 2017 through June 30, 2018:

<b>Name</b>	<b>Assignment</b>
Arboleda, Guillermo "Willie"	Building Manager/Head Custodian
Martinez, Carlos	Custodian – District
Pichardo, Ramon	Custodian – T. Baldwin Demarest Elementary School
Smith, Gene	Asst. Maintenance Person

141. That the Board approve the re-employment of the following non-guide employees for the period July 1, 2017 through June 30, 2018:

<b>Name</b>	<b>Assignment</b>
Barrett, Douglas	School Business Administrator/Board Secretary
Budanskaya, Tatyana	IT Coordinator
Connelly, Angela	Principal, T. Baldwin Demarest Elementary School
Flinn, Krista	Part-Time Accounts Payable Clerk
Kurkjian, Kristy	Assist. School Business Administrator/Assist. Board Secretary
O'Neill, Justin	Principal, Charles DeWolf Middle School
Sullivan, Dr. Laura	Supervisor of Instruction for Curriculum and Educational Technology
Valentino, Maria	Admin. Assist. to the School Business Administrator/Board Secretary

142. that the Board approve the re-employment of the following 12-month Support Staff employees for the period July 1, 2017 through June 30, 2018:

<b>Name</b>	<b>Assignment</b>
Flannery, Donna	CST Secretary – District
Fox, Joan	School Secretary – T. Baldwin Demarest Elementary School
Oliver, William	Maintenance – District
Rosica, Mary	School Secretary – Charles DeWolf Middle School

143. that the Board approve the re-employment of the following 10-month Support Staff employees for the period September 1, 2017 through June 30, 2018:

<b>Name</b>	<b>Assignment</b>	<b>Hours</b>
Klimaszewski, Suzanne	Charles DeWolf Middle School – PT Secretary/Library Media Clerk	Not to exceed 15 hours/week
Petrocelli, Cindy	T. Baldwin Demarest Elementary School – PT Secretary/Library Media Clerk	Not to exceed 27.5 hours/week

144. that the Board approve the following resolution regarding salary increments:

WHEREAS,	the Old Tappan Board of Education (the "Board") took action on or about July 13, 2009 to withhold the employment and adjustment increments of a teacher whose name is on file in the Superintendent's Office (hereinafter referred to as the "Administrator") for the 2009-2010 school year; and
WHEREAS,	the teacher has received positive evaluations for the past eight (8) school years, inclusive of the present school year; and
WHEREAS,	the Superintendent has recommended that the teacher's salary increments be restored prospectively beginning with the 2017-2018 school year; now, therefore, be it
RESOLVED,	that the Board hereby affirms the Superintendent's recommendation to restore the teacher's salary increments prospectively beginning with the 2017-2018 school year for the reasons set forth in this Resolution; and be it further
RESOLVED,	that the Board hereby requests that the Business Administrator/Board Secretary provide the teacher with written notice that her salary increments have been restored prospectively beginning with the 2017-2018 school year.

145. that the Board approve the re-employment of the following tenured instructional personnel for the 2017-2018 school year, as recommended by the Superintendent:

Employee	Level	Step	School	FTE
Adamo Richardson, Jenni	MA+15	14	DISTRICT	1.0
Allen, Denise	MA+15	16	TBD	1.0
Applebaum, Sandra	MA+45	17	DISTRICT	1.0
Bambach, Maggie	MA	16	CDW	1.0
Bambach, Todd	MA	16	CDW	1.0
Beckmann, Kerry	MA+45	17	CDW	1.0
Bohchalian, Sevana	MA	11	DISTRICT	0.5
Botterman, Susan	MA	14	TBD	1.0
Brown, Amy	MA+45	17	TBD	1.0
Capilli, Matthew	MA	11	CDW	1.0
Clark, Doris	MA	12	TBD	1.0
Clark, Jeff	BA	10	CDW	1.0
Collucci, Allison	MA+30	17	TBD	1.0
Cordasco-Reiser, Stephanie	MA+15	16	CDW	1.0
DeGregory, Sharyn	MA+15	16	TBD	1.0
DeSciora, Annette	MA+15	15	CDW	1.0
Dockendorf, Kristen (on Leave for 2017-2018 School Year)	MA	9	TBD	1.0
Dunn, Allyson	MA+15	10	TBD	1.0
Ferebee, Diana	MA+15	16	TBD	1.0
Fusco, Linda	MA+45	17	DISTRICT	0.5

II. HUMAN RESOURCES

(Cont'd)

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Gagliano, Stephen	MA	16	CDW	1.0
Gambutu, Nancy	MA	16	TBD	1.0
Goodman, Dorothy	MA	16	TBD	1.0
Henry, Nicole	MA	11	TBD	1.0
Janowski, Deborah	MA+30	15	TBD	1.0
Kaldrovics, Michele	BA+15	15	TBD	1.0
Kenduck, Andrea	MA+15	13	CDW	1.0
Kuizema, Douglas	MA	16	TBD	1.0
Lauriello, Jennifer	MA+15	9	CDW	1.0
Lauriello, Sabatino	MA+15	13	CDW	1.0
Lehmann, Janice	BA	15	TBD	1.0
Lin Wang, Lacey	MA+30	13	TBD	1.0
Madera, Trish	MA	11	TBD	1.0
Mazzei, Rosemarie	MA	15	CDW	1.0
McCarthy, Denise	MA+30	17	CDW	1.0
Mishler, Andrea	MA+30	17	TBD	1.0
Mueller, Kristina	MA+15	15	CDW	1.0
Mukaida, Maraid	MA+30	12	CDW	1.0
Natoli, Albert	MA	16	DISTRICT	1.0
Ortiz, Michele	MA	12	TBD	0.6
Ottomanelli, Kristine	MA+30	17	TBD	1.0
Park, Helen	MA+30	13	CDW	1.0
Perez, Maria	MA	13	CDW	1.0
Rosini, Diane	MA	11	TBD	1.0
Rosolanko, Nicholas	MA+45	17	DISTRICT	1.0
Sammarco, Paul	MA	9	CDW	1.0
Sterinsky, Karen	MA	16	TBD	1.0
Straubinger, Lisa	MA+30	17	TBD	1.0
Suriano, Janet	MA	16	CDW	1.0
Tufano, Catherine	MA+30	17	CDW	1.0
Turci, Helen	MA+15	16	TBD	1.0
Vitale, Florence	MA+15	16	CDW	.69
Walker Huff, Mary	MA	8	TBD	1.0
Westervelt, Matthew	MA	16	CDW	1.0
Woo, Yena	BA+15	7	CDW	1.0
Wortmann, Christina	MA	15	TBD	1.0
Wrynn, Susan	MA+30	17	TBD	1.0
Zuckerman, Mary	MA	16	CDW	1.0

- 146. that the Board approve the Employment Agreement for Danielle Da Giau, Superintendent of Schools for the 5-year term commencing on 7/1/2017 and expiring on 6/30/2022. This contract was approved by the Executive County Superintendent on 6/1/2017.
- 147. that the Board approve the list of outside evaluators, expert witness evaluators, and educational instruction services used by the Child Study team as Resources for the 2017-2018 school year. **(attached)**



**II. HUMAN RESOURCES****(Cont'd)****JUNE 12, 2017**

148. that the following non-tenured Professional Staff member be offered a contract for the 2017-2018 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Level/Step 2016/2017</b>	<b>Level/Step 2017/2018</b>
Vangelas, Jessica	TBD	Teacher	BA/Step 1	BA/Step 2

149. that the Board approve the following teacher as a home instructor, on an as needed basis, for the 2016-2017 school year at a rate of \$35 per hour, as recommended by the Superintendent:

Lauriello, Jennifer

**III. STUDENT DEVELOPMENT**  
**Ms. Melissa Del Rosso**

**JUNE 12, 2017**

Any Board member who takes exception to any of the following listed actions under the category of Student Development may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Student Development actions of the Board, as recommended by the Superintendent, number 22 through 24 be approved.

Roll Call:

22. that the Board approve the Summer Kindergarten Intervention Program (SKIP) for the weeks of August 7, 2017 through August 10, 2017 and August 14, 2017 through August 17, 2017, from 8:30 a.m. to 11:30 a.m.

23. that the Board approve the following Curriculum Guides revised in 2017, as approved by the Northern Valley Office of Curriculum and Instruction:

- K-12 Comprehensive Health/Physical Education
- K-12 English as a Second Language (ESL)
- K-12 English Language Arts
- K-12 Library/Media
- K-12 Mathematics
- K-12 Music
- K-12 Next Generation Science
- K-12 Social Studies
- K-12 Technology
- K-12 Visual Arts
- K-12 World Language

24. that the Board approve home instruction for student #4 effective 6/12/2017, with terms pursuant to Board Policy #6173 "*Home Instruction*", on an as-needed basis.

**IV. PHYSICAL RESOURCES**  
**Ms. Kristen Santoro**

**JUNE 12, 2017**

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 50 through 52 be approved.

Roll Call:

50. that the Board approve the submittal of the application for Toilet Room Facilities for Early Intervention, Pre-Kindergarten and/or Kindergarten Classrooms (rooms 110 and 119) at the T. Baldwin Demarest Elementary School. Both rooms lack lavatory facilities.  
**(attached)**
51. that the Board approve the facilities request from the Old Tappan Borough Recreation Summer Camp (Serendipity) to use the Gym and bathrooms at the T. Baldwin Demarest Elementary School, on an as-needed basis during inclement weather, from July 10, 2017 through July 27, 2017 (Mondays through Thursdays), from 9:00am to 1:00pm.
52. that the Board approve the facilities request from the Northern Valley Soccer Club to use the school fields for practices and games, daily from August 1, 2017 through November 30, 2017, during specified hours.

**V. FINANCE & BUDGET**  
**Ms. Nicole Gray**

**JUNE 12, 2017**

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 196 through 205 be approved.

Roll Call:

196. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments **June, 2017** bills in the amount of **\$174,241.79** for the current expense. **(attached)**
197. that the Board accept two grant awards from the Orange & Rockland Education Advisory Council, in the amounts of \$1,000 and \$783.45, on behalf of the STEM Classroom Grant proposals (to Revenue Account #20-1900-000 {Other Revenue} and Expenditure Account #20-000-100-610-04-00 {Private Cont/CDW/O & R Grant}).
198. that the Board approve the placement of the "Notice to Bidders" for the following two projects:
  1. Emergency Communication and Phone System Upgrade Project. **(attached)**
  2. Paving Replacement Project. **(attached)**
199. that the Board approve the renewal with Frontline Technologies (AESOP Placement), 1400 Atwater Drive, Malvern, Pennsylvania, to provide substitute calling services for the 2017-2018 school year.
200. that the Board approve a service contract with Jersey State Controls, 1105 Industrial Parkway, Brick, New Jersey, for the period August 1, 2017 through July 31, 2018.
201. that the Board approve the service agreement with Honeywell Building Solutions, 115 Tabor Road, Morris Plains, New Jersey, for maintaining the District's pneumatic controls for the 2017-2018 school year.
- 202 that the Board approve the submission of the FY 2018 IDEA Part B Grant application to the State Department of Education, and accepts the grant award of the funds upon subsequent approval of the FY 2018 IDEA application.
203. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to execute an agreement with Environmental Remediation & Management, Inc., 20-10 Maple Avenue, Fair Lawn, New Jersey, for Water Testing.

**EXPLANATION:** The District has requested a water testing waiver from the State, as testing was performed in May, 2016. If the waiver is approved, we will not require Environmental Remediation & Management, Inc. to perform testing at this time.

204. that the Board authorize payment of educational tuition and/or transportation for the following pupils for the **2017-2018** school year:

<b>Student</b>	<b>Facility Location</b>	<b>Tuition</b>	<b>Transportation</b>
482	The Reed Academy	\$73,910.00	To be determined

205. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Direct Energy Electric  
Direct Energy Gas  
Horizon Blue Cross and Blue Shield  
PSE&G  
Rockland Electric  
Suez/United Water  
Verizon Wireless  
XTel

**EXPLANATION:** As the next scheduled Board Meeting is June 26, 2017, there are certain bills that must be paid to avoid penalty or disruption of essential services.

## RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned take place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at \_\_\_\_\_ p.m.

Moved by \_\_\_\_\_ 2nd by \_\_\_\_\_

Meeting Adjourned \_\_\_\_\_