

## AGENDA - REGULAR PUBLIC MEETING/BUDGET HEARING

APRIL 24, 2017

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Public Hearing on Meeting Agenda
7. President's Report/Correspondence
8. Superintendent's Report
9. Board Secretary's Report
10. Committee Reports
11. Presentation of the 2017-2018 School Budget
12. Board Discussion and Formal Action on Agenda Business
  - Board Operations
  - Human Resources
  - Student Development
  - Physical Resources
  - Finance & Budget
13. Public Hearing on Other Than Meeting Agenda
14. Unfinished Business
15. New Business
16. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

**I. BOARD OPERATIONS/POLICY**  
**Ms. Melissa Del Rosso**

**APRIL 24, 2017**

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 122 through 129 be approved.

Roll Call:

122. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Type</b>	<b>Agenda</b>
4/24/2017	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	7:30 p.m.		P.M.	Regular Business/ Budget Hearing
5/8/2017	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
5/22/2017 (?)	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

123. that the Board approve the minutes and attachments of the March 27, 2017 Regular Public Meeting and Executive Session I. **(attached)**

124. that the Board acknowledge the following School Bus Evacuation Drill:

1. Date: April 5, 2017
2. Time of Day Drill Conducted: 8:50 a.m. to 12:20 p.m.
3. School Names: T. Baldwin Demarest Elementary and Charles DeWolf Middle School
4. Location of Drill: Interschool Road (private road between both schools)
5. Route Numbers: All students participated, inclusive of Routes #1 and #2
6. Supervisor of Drill: Sabatino Lauriello, Physical Education Teacher

125. that the Board approve the 1<sup>st</sup> reading of the following revised Policies: **(attached)**

5143 Policy	Insurance
6145.1/6145.2 Policy	Intramural/Interscholastic Competition

126. that the Board approve the following resolution regarding employee travel:

<p>WHEREAS,</p>	<p>The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and</p>
<p>WHEREAS,</p>	<p><b>Fredericka Shpetner</b>, Supervisor of Instruction for Pupil Support Services, will be attending the NJPSA FEA Legal One workshop "<i>Dyslexia: the New Hothouse of the Legal Landscape</i>", on May 3, 2017, at Foundation for Educational Administration Conference Center, in Monroe, New Jersey; and</p>
<p>WHEREAS,</p>	<p>for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and</p>
<p>WHEREAS,</p>	<p>the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and</p>
<p>WHEREAS,</p>	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$75                  Hotel = N/A                  Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                  Tolls = actual cost of tolls                  Parking = actual parking cost                  Meals &amp; incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore, be it</p>
<p>RESOLVED,</p>	<p>that the Board approves <b>Ms. Shpetner's</b> attendance at the aforementioned conference as well as the related travel expenses.</p>

127. that the Board adopt the following resolution for support staff:

WHEREAS,	<b>Administrative Professionals Week</b> has been celebrated in the United States since 1952 when it was originally called National Secretaries Week and will be celebrated the week of April 23 through April 29, 2017; and
WHEREAS,	today National Secretaries Week/Administrative Professionals Week is one of the largest workplace observances outside of employee birthdays and major holidays; and
WHEREAS,	the Administrative Professional's job today requires skills in management functions and technology, including: project management; integrated computer software applications; organization and scheduling; communications and research; document preparation, storage, and retrieval, with emphasis on electronic record keeping; customer service and public relations; and
WHEREAS,	the Old Tappan Board of Education wishes to publicly recognize the high level of dedication and ability of its administrative professional staff members and express its appreciation for their efforts in the productive, courteous, and efficient operation of Old Tappan Public School District; and
WHEREAS,	the Old Tappan Board of Education thanks its administrative professional staff members for their contributions and shared accountability that positively impact teaching, learning, and the overall academic experiences of our students on a daily basis; now therefore be it
RESOLVED,	that Wednesday, April 26, 2017, be designated as Administrative Professionals Day for the Old Tappan Public School District.

128. that the Board adopt the following resolution for Teacher Appreciation Week:

WHEREAS,	<b>Teacher Appreciation Week</b> will be celebrated the week of May 8 through May 12, 2017; and
WHEREAS,	the Old Tappan Board of Education is very much aware of the vital contribution of our teachers, who are responsible for the translation of district ideas and philosophy, which they have helped formulate, into programs and activities in the classroom; and
WHEREAS,	the dedication, intelligence, creativity, sensitivity, and high standards of our teachers are a source of inspiration to the hundreds of students whose lives they touch; and
WHEREAS,	teachers make public schools great, work to open students' minds to ideas, knowledge and dreams, keep American democracy alive by laying the foundation for good citizenship, continue to influence us long after our school days are only memories; and
WHEREAS,	the excellence in our classrooms is matched by the excellence of the services provided by our teachers, which are crucial to the success of the Old Tappan Public Schools; now therefore be it
RESOLVED,	that on behalf of the administration, parents, and residents of Old Tappan, we express our gratitude to our professional staff for exemplary service to the district; and be it further
RESOLVED,	that Tuesday, May 9, 2017, be designated as <b>National Teacher Day</b> for the Old Tappan Public School District and that we take this opportunity to extend an official thank you to all District staff whose devotion enriches the lives of the members of the Old Tappan Public Schools.

129. that the Board adopt the following resolution for National School Nurses:

WHEREAS,	National Nurses Week begins each year on May 7 <sup>th</sup> and ends on May 13 <sup>th</sup> , the birth date of Florence Nightingale, and <b>National School Nurses Day</b> is celebrated on Wednesday, May 10 <sup>th</sup> ; and
WHEREAS,	the 2017 theme " <b>Healthy Nurse, Healthy Students</b> ", recognizes that nurses better serve as educators and advocates for school and community health, and raise awareness and support for the vital role of their profession; and
WHEREAS,	children are the future and, by investing in them today, we are ensuring our world for tomorrow; and
WHEREAS,	all students have a right to have their health needs safely met while in the school setting; and
WHEREAS,	children today face more complex and life-threatening health problems requiring care in school; and
WHEREAS,	school nurses have served a critical role in improving public health and ensuring student's academic success for more than 100 years; and
WHEREAS,	school nurses are professional nurses that advance the well-being, academic success, and life-long achievements of all students by serving on the frontlines and providing a critical safety net for our nation's most fragile children; and
WHEREAS,	school nurses act as a liaison to the school community, parents, and health care providers on behalf of children's health by promoting wellness and improving health outcomes for our nation's children; and
WHEREAS,	school nurses support the health and educational success of children and youth by providing access to care when children's cognitive development is at its peak; and
WHEREAS,	school nurses are members of school-based mental health teams; and
WHEREAS,	school nurses understand the link between health and learning and are in a position to make a positive difference for children every day; now therefore be it
RESOLVED,	that on behalf of the administration, parents, and residents of Old Tappan, we express our gratitude to our Nurses for their dedicated service to our students and staff and acknowledge the accomplishments of school nurses everywhere and their efforts of meeting the needs of today's student by improving the effective delivery of health care in our schools and show gratitude for the nation's school nurses, not just on this <b>National School Nurse Day</b> , but at every opportunity throughout the year.

**II. HUMAN RESOURCES**  
**Mr. John Shadnian**

**APRIL 24, 2017**

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 99 through 106 be approved.

Roll Call:

- 99. that the Board approve the following substitute to be employed on a per diem basis, as needed, for the 2016-2017 school year, as recommended by the Superintendent:

Thorstenson, Todd (Teacher Substitute)

- 100. that the Board approve Douglas Ewen, a former Old Tappan student and current college student, as a volunteer coach for the Boys' Baseball team for the 2017 Spring season.
- 101. that the Board approve Matthew Famularo, as an out-of-district aide for student #421, at a rate of \$15/hour, for the period April 19, 2017 through June 8, 2017.
- 102. that the Board approve the list of Senior Service Students, for a Structured Learning Experience, for the period May 15, 2017 through June 23, 2017. **(attached)**
- 103. that the Board accept, with regret, the letter of retirement dated March 10, 2017, from Ms. Karen Muti, Teacher, effective June 30, 2017. **(attached)**
- 104. that the Board approve the following course approval:

<b>Teacher</b>	<b>Course</b>	<b>Credits</b>	<b>Type</b>	<b>School</b>	<b>Dates</b>
DeSciora, Annette	Get That Grant! Grant Writing for Teachers OL-5085	3	On-Line	Pacific Lutheran University - Learner's Edge	September 1, 2017 – December 15, 2017
DeSciora, Annette	Positive Behavior Intervention Systems OL-5850	3	On-Line	Pacific Lutheran University - Learner's Edge	September 1, 2017 – December 15, 2017

**II. HUMAN RESOURCES****(Cont'd)****APRIL 24, 2017**

105. that the Board approve the following course approval:

<b>Teacher</b>	<b>Course</b>	<b>Credits</b>	<b>Type</b>	<b>School</b>	<b>Dates</b>
Gagliano, Stephen	What Great Middle School Teachers Do OL-968	3	On-Line	Colorado State University Pueblo - Learner's Edge	September 2, 2017 – December 15, 2017
Gagliano, Stephen	Assignment Homework: Where, When and Why? OL-5045	3	On-Line	Colorado State University Pueblo - Learner's Edge	September 2, 2017 – December 15, 2017

106. that the Board approve the following course approval:

<b>Teacher</b>	<b>Course</b>	<b>Credits</b>	<b>Type</b>	<b>School</b>	<b>Dates</b>
Sammarco, Paul	Assignment Homework: Where, When and Why? OL-5045	3	On-Line	Colorado State University Pueblo - Learner's Edge	May 1, 2017 – August 15, 2017



**III. STUDENT DEVELOPMENT**  
**Ms. Melissa Del Rosso**

**APRIL 24, 2017**

Any Board member who takes exception to any of the following listed actions under the category of Student Development may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Student Development actions of the Board, as recommended by the Superintendent, number 16 through 19 be approved.

Roll Call:

16. that the Board approve that the Board approve the following Track schedule for Spring, 2017:

April 27, 2017	@ NVOT HS
May 4, 2017	@ NVOT HS
May 8, 2017	@ Waldwick HS
June 1, 2017	@ Ben Franklin Middle School (Ridgewood)
June 8, 2017	@ NVOT HS (Golden Knights Championship)

17. that the Board approve the early dismissal of Kindergarten classes on Friday, June 2, 2017, in order to conduct the Kindergarten Round-Up Session for parents and incoming students.

18. that the Board approve Outragehiss...Pets, Inc. for an "in-school" field trip, at the T. Baldwin Demarest Elementary School, on June 7, 2017.

19 that the Board approve the early dismissal of Eighth Grade classes on Monday, June 19, 2017 (alternate date will be June 20, 2017).

**IV. PHYSICAL RESOURCES**  
**Ms. Kristen Santoro**

**APRIL 24, 2017**

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 43 through 44 be approved.

Roll Call:

43. that the Board approve the facilities request from the Old Tappan Borough to use the Charles DeWolf Middle School gymnasiums, for Memorial Day Festivities on Monday, May 29, 2017, in case of inclement weather.
44. that the Board approve the facilities request from the Old Tappan PTO to hold a Multicultural Awareness International Food Festival event in the Charles DeWolf Middle School's Rossi Gym, on Wednesday, June 7, 2017, from 10:45am to 1:15pm.

**V. FINANCE & BUDGET**  
**Ms. Nicole Gray**

**APRIL 24, 2017**

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 155 through 171 be approved.

Roll Call:

- 155. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments **April, 2017** bills in the amount of **\$389,032.53** for the current expense. **(attached)**
- 156. that the Board approve payment of the payroll (as detailed in the payroll summary report). The School Business Administrator/Board Secretary is authorized to release the warrant of the payroll of **\$799,250.05** for the month of **April, 2017**.
- 157. that the Board approve the **March, 2017** Transfers. **(attached)**
- 158. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **March, 2017** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2016-2017 school district budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. **(see Account Totals Report)**

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Douglas Barrett  
Board Secretary

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Date

- 159. that the Board approve the **March, 2017** Custodian of School Monies Report and Board Secretary's Report. **(attached)**
- 160. that the Board approve the following resolution:  
  
Resolved, that the Old Tappan Board of Education pursuant to N.J.A.C. 6A:23-2.11 certified for the month of **March, 2017** (after review of the Board Secretary's and Treasurer's monthly financial reports) to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11, and that we believe as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 161. that the Board approve Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fair Lawn, New Jersey, to perform a 2016-2017 year-end projection.

162. that the Board amend the contract with Bergen County Special Services, for additional hours of Audiological Services for students #444, #464, #472, #497, and #513, for the 2016-2017 school year.

**EXPLANATION:** This contract was last amended on 11/21/2016.

163. that the Board authorize the placement of the following pupil and authorize payment of educational tuition and/or transportation, effective April 24, 2017, for the remainder of the 2016-2017 school year as follows:

Student	Facility Location	Tuition	Transportation
519	Forum School (Waldwick)	To be determined	To be determined

**EXPLANATION:** This student is moving from one out-of-district placement to another.

164. that the Board adopt the following resolution regarding a Settlement Agreement and Release for the 2016-2017 and 2017-2018 school years pertaining to student #477:

BE IT RESOLVED,	by the Old Tappan Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board; and, be it further
RESOLVED,	that the Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

165. that the Board approve the agreement with Education/Middlebury Interactive Languages, 23 Pond Lane, Middlebury, VT, for a World Language Module, effective May 1, 2017 through June 30, 2018.

166. that the Board approve the removal of the following stale checks (over 1 year outstanding) from the Capital One Agency, Capital One Athletic, Capital One Operating and Capital One Payroll accounts and move them into the Oritani Bank Operating Account:

Bank Account	Check Number	Check Date (Mo/Year)	Check Amount
Capital One - Salary	15805	05/2012	\$119.98
Capital One - Salary	15931	06/2012	\$ 78.49
Capital One - Salary	17819	06/2014	\$191.94
Capital One - Salary	18162	12/2014	\$ 0.32
Capital One - Operating	121514	03/2013	\$298.00
Capital One - Operating	121683	06/2013	\$ 60.00
Capital One - Athletics	5403	04/2016	\$ 58.00
Capital One - Payroll	6038	12/2011	\$ 1.63

167. that the Board approve the following final 2017-2018 School District Budget for submission:

<p>BE IT RESOLVED,</p>	<p>that the Old Tappan Board of Education, County of Bergen, approves the 2017-2018 school year Budget as follows:</p> <table data-bbox="581 369 1422 611"> <tr> <td>Current General Expense (Fund 11)</td> <td style="text-align: right;">\$15,879,112</td> </tr> <tr> <td>Capital Outlay (Fund 12)</td> <td style="text-align: right;"><u>\$ 926,622</u></td> </tr> <tr> <td><b>TOTAL GENERAL FUND</b></td> <td style="text-align: right;"><b><u>\$16,805,734</u></b></td> </tr> <tr> <td>Special Revenue (Fund 20)</td> <td style="text-align: right;">\$ 100,000</td> </tr> <tr> <td>Debt Services (Fund 40)</td> <td style="text-align: right;"><u>\$ 857,175</u></td> </tr> <tr> <td><b>TOTAL EXPENDITURES/APPROPRIATIONS</b></td> <td style="text-align: right;"><b><u>\$17,762,909</u></b></td> </tr> </table> <p>and,</p>	Current General Expense (Fund 11)	\$15,879,112	Capital Outlay (Fund 12)	<u>\$ 926,622</u>	<b>TOTAL GENERAL FUND</b>	<b><u>\$16,805,734</u></b>	Special Revenue (Fund 20)	\$ 100,000	Debt Services (Fund 40)	<u>\$ 857,175</u>	<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>	<b><u>\$17,762,909</u></b>
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Debt Services (Fund 40)	<u>\$ 857,175</u>												
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>	<b><u>\$17,762,909</u></b>												
<p>BE IT FURTHER RESOLVED,</p>	<p>that the <b>GENERAL FUND</b> tax levy <u>\$13,775,428</u> is approved to support Current General Expense and <u>\$693,577</u> to support Debt Service, for the 2017-2018 school year Budget.</p>												

168. that the Board approve the allocation of District Taxes for the 2017-2018 school year to Debt Service as follows:

<p>BE IT RESOLVED,</p>	<p>that the amount of District Taxes for the 2017-2018 school year, totaling \$693,577, be allocated for Debt Service requirements; and</p>						
<p>BE IT FURTHER RESOLVED,</p>	<p>that the Mayor and Council of the Borough of Old Tappan is requested to place in the hands of the Treasurer of School Monies the aforementioned amount per the following schedule:</p> <table data-bbox="776 1255 1239 1392"> <thead> <tr> <th style="text-align: center;"><u>Date</u></th> <th style="text-align: center;"><u>Amount Due</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">9/22/2017</td> <td style="text-align: right;">\$ 16,087.50</td> </tr> <tr> <td style="text-align: center;">3/23/2018</td> <td style="text-align: right;">\$677,489.50</td> </tr> </tbody> </table>	<u>Date</u>	<u>Amount Due</u>	9/22/2017	\$ 16,087.50	3/23/2018	\$677,489.50
<u>Date</u>	<u>Amount Due</u>						
9/22/2017	\$ 16,087.50						
3/23/2018	\$677,489.50						

169. that the Board approve the allocation of the District Taxes for the 2017-2018 school year to Current Expenses as follows:

BE IT RESOLVED,	that the amount for District Taxes for the 2017-2018 school year, totaling \$13,775,428 be allocated for Current Expense requirements; and																										
BE IT FURTHER RESOLVED,	<p>that the Mayor and Council of the Borough of Old Tappan is requested to place in the hands of the Treasurer of School Monies the aforementioned amount per the following schedule: (Monies are due within 30 days of listed dates.)</p> <table border="1" data-bbox="570 569 1438 1075"> <thead> <tr> <th data-bbox="570 569 1052 611"><u>Date</u></th> <th data-bbox="1052 569 1438 611"><u>Amount Due</u></th> </tr> </thead> <tbody> <tr><td data-bbox="570 642 1052 674">07/1/2017</td><td data-bbox="1052 642 1438 674">\$1,147,952.33</td></tr> <tr><td data-bbox="570 674 1052 705">08/1/2017</td><td data-bbox="1052 674 1438 705">\$1,147,952.33</td></tr> <tr><td data-bbox="570 705 1052 737">09/1/2017</td><td data-bbox="1052 705 1438 737">\$1,147,952.33</td></tr> <tr><td data-bbox="570 737 1052 768">10/1/2017</td><td data-bbox="1052 737 1438 768">\$1,147,952.33</td></tr> <tr><td data-bbox="570 768 1052 800">11/1/2017</td><td data-bbox="1052 768 1438 800">\$1,147,952.33</td></tr> <tr><td data-bbox="570 800 1052 831">12/1/2017</td><td data-bbox="1052 800 1438 831">\$1,147,952.33</td></tr> <tr><td data-bbox="570 831 1052 863">01/1/2018</td><td data-bbox="1052 831 1438 863">\$1,147,952.33</td></tr> <tr><td data-bbox="570 863 1052 894">02/1/2018</td><td data-bbox="1052 863 1438 894">\$1,147,952.33</td></tr> <tr><td data-bbox="570 894 1052 926">03/1/2018</td><td data-bbox="1052 894 1438 926">\$1,147,952.34</td></tr> <tr><td data-bbox="570 926 1052 957">04/1/2018</td><td data-bbox="1052 926 1438 957">\$1,147,952.34</td></tr> <tr><td data-bbox="570 957 1052 989">05/1/2018</td><td data-bbox="1052 957 1438 989">\$1,147,952.34</td></tr> <tr><td data-bbox="570 989 1052 1020">06/1/2018</td><td data-bbox="1052 989 1438 1020">\$1,147,952.34</td></tr> </tbody> </table>	<u>Date</u>	<u>Amount Due</u>	07/1/2017	\$1,147,952.33	08/1/2017	\$1,147,952.33	09/1/2017	\$1,147,952.33	10/1/2017	\$1,147,952.33	11/1/2017	\$1,147,952.33	12/1/2017	\$1,147,952.33	01/1/2018	\$1,147,952.33	02/1/2018	\$1,147,952.33	03/1/2018	\$1,147,952.34	04/1/2018	\$1,147,952.34	05/1/2018	\$1,147,952.34	06/1/2018	\$1,147,952.34
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170. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to execute the renewal agreement with XTel Communications for phone service for the period 7/1/2017 – 6/30/2020. This agreement is pursuant to the Alliance for Competitive Telecommunications (ACT) bid, which was awarded to XTel Communications.

171. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

- Direct Energy Electric
- Direct Energy Gas
- Horizon Blue Cross and Blue Shield
- PSE&G
- Rockland Electric
- Suez/United Water
- Verizon Wireless
- XTel

**EXPLANATION:** As the next scheduled Board Meeting is May 8, 2017, there are certain bills that must be paid to avoid penalty or disruption of essential services.

## RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned take place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at \_\_\_\_\_ p.m.

Moved by \_\_\_\_\_ 2nd by \_\_\_\_\_

Meeting Adjourned \_\_\_\_\_