

## AGENDA - REGULAR PUBLIC MEETING

AUGUST 14, 2017

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Public Hearing on Meeting Agenda
7. President's Report/Correspondence
8. Superintendent's Report
9. Board Secretary's Report
10. Committee Reports
11. Board Discussion and Formal Action on Agenda Business
  - Board Operations
  - Human Resources
  - Student Development
  - Physical Resources
  - Finance & Budget
12. Public Hearing on Other Than Meeting Agenda
13. Unfinished Business
14. New Business
15. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

**I. BOARD OPERATIONS/POLICY**  
**Ms. Melissa Del Rosso**

**AUGUST 14, 2017**

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 9 through 23 be approved.

Roll Call:

9. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Type</b>	<b>Agenda</b>
8/14/2017	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
9/12/2017 (Tuesday)	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
9/26/2017 (Tuesday)	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
10/9/2017	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
10/30/2017	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
11/13/2017	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

10. that the Board approve the minutes and attachments of the July 17, 2017 Regular Public Meeting and Executive Session I. **(attached)**

11. that the Board approve the following vendors to deliver on school grounds for the 2017-2018 school year, subject to receipt of all required documentation:

- Baviello's Italian Deli & Catering, LLC - 16 Bi-State Plaza, Old Tappan, NJ
- Butterworth's Bagels Inc. - 50 Bi-State Plaza, Old Tappan, NJ\*
- Ever Green Chinese Food - 28 Bi-State Plaza, Old Tappan, NJ
- Nonna Rosa Pizza - 315 Route 303, Orangeburg, NY
- Presto's Pizza/Flavors of Cuba - 90 LaRouche Avenue, Harrington Park, NJ\*

12. that the Board authorize the Superintendent, Danielle Da Giau, and/or the School Business Administrator, Douglas Barrett, to add lunch vendors to the "Approved Lunch Vendor" list, upon the submission of all required paperwork and/or forms, prior to the next scheduled Board of Education meeting.

13. that the Board approve the following appliances in the District as follows:

**BOE Central Office** - Refrigerator, microwave, coffee maker, toaster oven, electric kettle, blender, water cooler

**BOE Conference Room** - Refrigerator

**CDW Kitchen** - Stove, refrigerator, microwave, toaster oven, freezer, milk cooler, coffee maker

**CDW Main Office** - Refrigerator, coffee maker, water cooler

**CDW Nurse** - Refrigerator, water cooler

**CDW Room 211 for Science** - Refrigerator, microwave

**CDW Teachers Room** - Refrigerator, microwave, coffee maker, toaster, toaster oven, electric kettle

**Child Study Team Office in CDW** - Refrigerator, microwave

**Maintenance** - Refrigerator, microwave, coffee maker, toaster, toaster oven, blender, water cooler

**TBD Kitchen** - Stove, refrigerator, microwave, toaster oven, freezer, milk cooler, coffee maker

**TBD Nurse** - Refrigerator

**TBD Teachers Room** - Refrigerator, microwave, coffee maker, toaster oven, stove top, water cooler

14. that the Board approve the following Board Goals for the 2017-2018 school year:

1. To support the Superintendent's, the Principals', and the Supervisors' development and enactment of the District's Blueprint, and to support the threading of the District's values, purpose, and vision into communication with faculty and staff, parents/guardians, students, and community members.
2. To switch policy consultants and to update the Board of Education policies and regulations.

15. that the Board approve the following District Goals for the 2017-2018 school year:

1. To implement the usage of student technology devices: Tablets in Kindergarten - Grade 1 and Chromebooks in Grades 2 - 8.
2. To oversee implementation of a multifaceted support system for new educators in the District.
3. To continue to work collaboratively, as a think-tank, with faculty and staff, students, and community stakeholders to *imagine the possibilities* for District growth, in alignment with our District's Blueprint.
4. To augment communication between and among the various District and community stakeholders.

16. that the Board approve the appointment of Abbe Lewites as the District's Americans with Disabilities Act Officer for the 2017-2018 school year.

17. that the Board approve the following resolution format regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Danielle Da Giau</b> , Superintendent, will be attending the <i>"New Jersey School Boards Association 2017 Annual Workshop"</i> , from 10/23/2017 through 10/26/2017, at the Atlantic City Convention Center, Atlantic City, New Jersey; and
WHEREAS,	the attendance at stated function is provided by the NJSBA in recognition of school board members' need to meet their new responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this Board member's current responsibilities, and is directly related to the Board member's professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$300 (\$1,500 group rate)                      Hotel = \$99 (per night; this represents the current allowable amount per the U.S. General Services Administration)                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking costs                      Meals &amp; incidentals = To Be Determined (amount is calculated at the current U.S. General Services Administration allowable rate); now, therefore, be it</p>
RESOLVED,	that the Board approves <b>Ms. Da Giau's</b> attendance at the aforementioned conference as well as the related travel expenses.

18. that the Board approve the following resolution format regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Douglas Barrett</b> , School Business Administrator, will be attending the <i>"New Jersey School Boards Association 2017 Annual Workshop"</i> , from 10/23/2017 through 10/26/2017, at the Atlantic City Convention Center, Atlantic City, New Jersey; and
WHEREAS,	the attendance at stated function is provided by the NJSBA in recognition of school board members' need to meet their new responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this Board member's current responsibilities, and is directly related to the Board member's professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$300 (\$1,500 group rate)                      Hotel = \$99 (per night; this represents the current allowable amount per the U.S. General Services Administration)                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking costs                      Meals &amp; incidentals = To Be Determined (amount is calculated at the current U.S. General Services Administration allowable rate); now, therefore, be it</p>
RESOLVED,	that the Board approves <b>Mr. Barrett's</b> attendance at the aforementioned conference as well as the related travel expenses.

19. that the Board approve the following resolution format regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Maryellen LaFronz</b> , Board Member, will be attending the “ <i>New Jersey School Boards Association 2017 Annual Workshop</i> ”, from 10/23/2017 through 10/26/2017, at the Atlantic City Convention Center, Atlantic City, New Jersey; and
WHEREAS,	the attendance at stated function is provided by the NJSBA in recognition of school board members’ need to meet their new responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this Board member’s current responsibilities, and is directly related to the Board member’s professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$300 (\$1,500 group rate)                      Hotel = \$99 (per night; this represents the current allowable amount per the U.S. General Services Administration)                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking costs                      Meals &amp; incidentals = To Be Determined (amount is calculated at the current U.S. General Services Administration allowable rate); now, therefore, be it</p>
RESOLVED,	that the Board approves <b>Ms. LaFronz’s</b> attendance at the aforementioned conference as well as the related travel expenses.

20. that the Board approve the following resolution format regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Nicole Gray</b> , Board Member, will be attending the <i>"New Jersey School Boards Association 2017 Annual Workshop"</i> , from 10/23/2017 through 10/26/2017, at the Atlantic City Convention Center, Atlantic City, New Jersey; and
WHEREAS,	the attendance at stated function is provided by the NJSBA in recognition of school board members' need to meet their new responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this Board member's current responsibilities, and is directly related to the Board member's professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$300 (\$1,500 group rate)                      Hotel = \$99 (per night; this represents the current allowable amount per the U.S. General Services Administration)                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking costs                      Meals &amp; incidentals = To Be Determined (amount is calculated at the current U.S. General Services Administration allowable rate); now, therefore, be it</p>
RESOLVED,	that the Board approves <b>Ms. Gray's</b> attendance at the aforementioned conference as well as the related travel expenses.

21. that the Board approve the following resolution format regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Melissa Del Rosso</b> , Board Member, will be attending the “ <i>New Jersey School Boards Association 2017 Annual Workshop</i> ”, from 10/23/2017 through 10/26/2017, at the Atlantic City Convention Center, Atlantic City, New Jersey; and
WHEREAS,	the attendance at stated function is provided by the NJSBA in recognition of school board members’ need to meet their new responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this Board member’s current responsibilities, and is directly related to the Board member’s professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$300 (\$1,500 group rate)                      Hotel = \$99 (per night; this represents the current allowable amount per the U.S. General Services Administration)                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking costs                      Meals &amp; incidentals = To Be Determined (amount is calculated at the current U.S. General Services Administration allowable rate); now, therefore, be it</p>
RESOLVED,	that the Board approves <b>Ms. Del Rosso’s</b> attendance at the aforementioned conference as well as the related travel expenses.



22. that the Board approve the following resolution format regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Kristen Santoro</b> , Board Member, will be attending the <i>“New Jersey School Boards Association 2017 Annual Workshop”</i> , from 10/23/2017 through 10/26/2017, at the Atlantic City Convention Center, Atlantic City, New Jersey; and
WHEREAS,	the attendance at stated function is provided by the NJSBA in recognition of school board members’ need to meet their new responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this Board member’s current responsibilities, and is directly related to the Board member’s professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$300 (\$1,500 group rate)                      Hotel = \$99 (per night; this represents the current allowable amount per the U.S. General Services Administration)                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking costs                      Meals &amp; incidentals = To Be Determined (amount is calculated at the current U.S. General Services Administration allowable rate); now, therefore, be it</p>
RESOLVED,	that the Board approves <b>Ms. Santoro’s</b> attendance at the aforementioned conference as well as the related travel expenses.

**I. BOARD OPERATIONS/POLICY (Cont'd)**

**AUGUST 14, 2017**

23. that the Board approve Abbe Lewites as the School District Liaison to the NJ Division of Child Protection and Permanency and other associated child welfare authorities (e.g. Bergen County Division of Family Guidance, Children's Aid and Family Services, etc.), pursuant to N.J.A.C. 6A:16-11.1.

**II. HUMAN RESOURCES**  
**Mr. John Shahdanian**

**AUGUST 14, 2017**

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 19 through 41 be approved.

Roll Call:

19. that the Board accept, with regret, the letter of resignation dated July 26, 2017, from Kerry Beckmann, Teacher, effective September 1, 2017. **(attached)**
20. that the Board accept the letter of resignation dated July 28, 2017, from Patricia Gordon, Leave Replacement Teacher, effective September 1, 2017. **(attached)**
21. that the Board accept the letter of resignation dated July 29, 2017 from Suzanne Klimaszewski, Charles DeWolf Middle School PT Secretary/Library Media Clerk, effective August 14, 2017. **(attached)**
22. that the Board approve the appointment of Suzanne Klimaszewski to the position of Board of Education Office Clerk, effective August 15, 2017.
23. that the Board accept the letter of resignation dated July 28, 2017, from Maria Valentino, Administrative Secretary to the School Business Administrator/Board Secretary, effective August 14, 2017. **(attached)**
24. that the Board approve the appointment of Maria Valentino to the position of Executive Administrative Assistant, effective August 15, 2017.
25. that the Board approve all TBD and CDW professional staff members for AM/PM and Lunch Duty supervision, as assigned by the school principals, for the 2017-2018 school year.
26. that the Board approve the regular substitute list for the 2017-2018 school year. **(attached)**
27. that the Board revise Resolution #13 (approved 7/17/2017) and approve the appointment of the following leave replacement teacher:

<b>Name</b>	<b>School/Assignment</b>	<b>Rate</b>
Corbett, Tara	TBD – Kindergarten Teacher (Leave Replacement for Kristen Dockendorf) 9/1/2017 – 6/22/2018	\$233.82 per diem (1/200 <sup>th</sup> of \$46,763) Health Benefits after 90 days of continuous employment {Single coverage with an option to purchase Parent/Child}

**EXPLANATION:** Ms. Corbett was previously approved for the position of Kindergarten Leave Replacement Teacher for Ms. Angela Maida through 10/6/2017. Ms. Maida has been re-assigned to teach Grade 1.

28. that the Board revise Resolution #14 and approve the appointment of the following leave replacement teacher:

Name	School/Assignment	Rate
Ricca, Catherine	TBD – Grade 1 (Leave Replacement for Angela Maida) 9/1/2017 – 10/6/2017	\$233.82 per diem (1/200 <sup>th</sup> of \$46,763) No Health Benefits

**EXPLANATION:** Ms. Patricia Gordon was previously approved for the position of Grade 1 Leave Replacement Teacher for Ms. Kristen Dockendorf. Ms. Dockendorf has been re-assigned to teach kindergarten and Ms. Maida will teach Grade 1.

29. that the Board approve the appointment of the following Leave Replacement Teacher:

Name	School/Assignment	Rate
Koren, Noam	CDW – Grade 5 Math Teacher (Leave Replacement for Jennifer Lauriello) 9/1/2017 – 2/2/2018	\$254.07 per diem (1/200 <sup>th</sup> of \$50,814) Health Benefits after 90 days of continuous employment {Single coverage with an option to purchase Parent/Child}

30. that the Board approve the appointment of the following Leave Replacement Psychologist, pending proof of medical requirements, archived fingerprints and criminal background history:

Name	School/Assignment	Rate
Joroff, Jill	District/FTE .5 Psychologist (Leave Replacement beginning on 9/1/2017)	\$127.04 per diem (.5 of 1/200 <sup>th</sup> of \$50,814) No Health Benefits

**EXPLANATION:** Ms. Joroff is being hired as a .5 Leave Replacement Psychologist due to a pending personnel matter. If this personnel matter results in vacancy of the psychologist position, Ms. Joroff will be prospectively employed as a .5 FTE Psychologist (Tenure Track) and placed on the salary guide at MA+30/Step 12.

31. that the Board approve the appointment of the following Social Worker for the 2017-2018 school year:

Name	Assignment	FTE	School	Level/Step	Eligible for Health Benefits
Polizotto, Jennifer	Social Worker (Tenure Track)	.5	District	MA/10	No

**II. HUMAN RESOURCES**

**(Cont'd)**

**AUGUST 14, 2017**

32. that the Board approve the appointment of the following Art Teacher for the 2017-2018 school year pending proof of medical requirements, archived fingerprinting and criminal background history:

<b>Name</b>	<b>Assignment</b>	<b>FTE</b>	<b>School</b>	<b>Level/Step</b>	<b>Eligible for Health Benefits</b>
Watters, Taylor	Art Teacher (Tenure Track)	1.0	CDW	MA/1	Yes

33. that the Board approve the appointment of the following Applied Behavior Analysis (ABA) Aide (no health benefits) for the 2017-2018 school year, pending proof of medical requirements, fingerprinting and criminal background history:

<b>Name of Aide</b>	<b>Type</b>	<b>School</b>	<b>Time</b>	<b>Hourly Rate</b>
Rosoff, Brittany	In-District for the Autistic Program K-2	CDW	5.75 hours/day plus a 45 minute unpaid lunch	\$20.00

34. that the Board approve the appointment of the following aide (no health benefits) for the 2017-2018 school year:

<b>Name of Aide</b>	<b>Type</b>	<b>School</b>	<b>Time</b>	<b>Hourly Rate</b>
Brossard, Amy	In-District	CDW	5.75 hours/day plus a 45 minute unpaid lunch	\$15.00

35. that the Board approve the appointment of the following aide (no health benefits) for the 2017-2018 school year, pending proof of medical requirements, fingerprinting and criminal background history:

<b>Name of Aide</b>	<b>Type</b>	<b>School</b>	<b>Time</b>	<b>Hourly Rate</b>
Carroll, Courtney	Out-of-District	Closter	5.75 hours/day plus a 45 minute unpaid lunch	\$15.00

36. that the Board approve the appointment of the following aide (no health benefits) for the 2017-2018 school year, pending proof of medical requirements, fingerprinting and criminal background history:

<b>Name of Aide</b>	<b>Type</b>	<b>School</b>	<b>Time</b>	<b>Hourly Rate</b>
D'Ercole, Alyssa	In-District	CDW	5.75 hours/day plus a 45 minute unpaid lunch	\$15.00

37. that the Board approve the following course approval:

<b>Teacher</b>	<b>Course</b>	<b>Credits</b>	<b>Type</b>	<b>School</b>	<b>Dates</b>
Allen, Denise	Kindness: Can it be Taught? EDCI 629-021	3	On-Line	Andrews University	August 25, 2017 – February 25, 2018

**II. HUMAN RESOURCES**

**(Cont'd)**

**AUGUST 14, 2017**

38. that the Board authorize Danielle Da Giau, Superintendent, to hire personnel prior to the next scheduled Board of Education meeting.

39. that the Board approve the following personnel as Teachers in Charge for the 2017-2018 school year:

- Mr. Sabatino Lauriello - Charles DeWolf Middle School
- Ms. Lisa Straubinger - T. Baldwin Demarest Elementary School

**EXPLANATION:** The teacher in charge serves in an administrative capacity in the absence of the principal. Additionally, at the Charles DeWolf Middle School, the teacher in charge may fulfill duties as designated by the principal, when the principal is in the building.

40. that the Board approve the appointment of the following Speech Therapist for the 2017-2018 school year:

<b>Name</b>	<b>Assignment</b>	<b>FTE</b>	<b>School</b>	<b>Level/Step</b>	<b>Eligible for Health Benefits</b>
Bara, Jennifer	Speech Therapist (Tenure Track)	.5	District	MA/1	No

41. that the Board approve the Superintendent's Merit Goals for the 2017-2018 school year.

<b>Category</b>	<b>Goal</b>	<b>Measurement</b>	<b>Value</b>
<b>Quantitative</b>	During the 2017-2018 school year, 75% of all formal observation reports completed by administration of Grades 5 and 6 classes will contain indicators of and/or recommendations for technology integration and evidence of 21 <sup>st</sup> century teaching and learning methods.	Observation Reports	3.33
<b>Quantitative</b>	During the 2017-2018 school year, the Superintendent will serve as Secretary of the Northern Valley Education Consortium (NVEC) and Secretary for Region III, taking minutes for at least 90% of all bi-monthly meetings. The Superintendent will serve as the Bergen County Association of School Administrators (BCASA) representative on the New Jersey Association of School Administrators (NJASA) Women's Leadership Caucus and a Northern Valley representative on the New Jersey Department of Education (NJ DOE) Teacher Leader Network and will attend at least 85% of all meetings.	Meeting Minutes Caucus and Network Agendas and Artifacts	3.33

**II. HUMAN RESOURCES**

**(Cont'd)**

**AUGUST 14, 2017**

<p><b>Quantitative</b></p>	<p>During the 2017-2018 school year, the Superintendent will oversee a support system for new educators in the District, which will include an August orientation for all new hires, as well as school-based meetings throughout the school year. Additionally, each new faculty member will receive one (1) un/announced coaching visit per month from September through December and one (1) un/announced coaching visit every other month from January through June, for a total of at least seven (7) visits per educator. In-District follow-up meetings and professional learning opportunities will be coordinated and scheduled for each new educator.</p>	<p>August Orientation Agenda</p> <p>Coaching Visit Schedule</p> <p>Evidence from Professional Learning Sessions</p>	<p>3.33</p>
<p><b>Qualitative</b></p>	<p>During the 2017-2018 school year, the Superintendent will oversee the launching and implementation of the student-device initiative across the entire middle school (Grades 5-8) and in the elementary grades (Grades 2-4). Educators will receive targeted professional development designed to help them engage students in purpose-driven learning activities on the District's technological platform. Additionally, parent/guardian learning sessions will be offered to interested adults to learn about the integration of technology in our District's classrooms.</p>	<p>Parent/Guardian Learning Session Artifacts</p> <p>Evidence of Professional Learning Sessions</p> <p>Evidence of Student Learning</p>	<p>2.50</p>
<p><b>Qualitative</b></p>	<p>During the 2017-2018 school year, the Superintendent will work to refine the implementation of the District's Summer Enrichment Workshop Program, which is in its infancy. After running cost analyses and reviewing program feedback, components of the Summer Enrichment Workshop Program will be refined to better meet the needs of the community's stakeholders, while also maintaining its cost-effectiveness.</p>	<p>Program Feedback Data</p> <p>Summer Enrichment Workshop Program Catalog</p>	<p>2.50</p>
<p><b>Total Points</b></p>			<p>14.99</p>

**III. STUDENT DEVELOPMENT**  
**Ms. Melissa Del Rosso**

**AUGUST 14, 2017**

Any Board member who takes exception to any of the following listed actions under the category of Student Development may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Student Development actions of the Board, as recommended by the Superintendent, number 3 through 5 be approved.

Roll Call:

3. that the Board approve the early dismissal of kindergarten classes, for the first week of the 2017-2018 school year, as follows:

<b>Date</b>	<b>Dismissal Time</b>
Tuesday, September 5, 2017	11:30 a.m.
Wednesday, September 6, 2017	12:30 p.m.

4. that the Board approve the 7<sup>th</sup> grade overnight trip to The Fresh Air Fund/Sharpe Reservation, Fishkill, NY (Outdoor Education Program), in October, 2017.
5. that the Board approve the OTEA's request for the District to participate in the day of "gold" fundraising event, on September 19, 2107, to benefit the Josephine's Garden Fund. **(attached)**



**IV. PHYSICAL RESOURCES**  
**Ms. Kristen Santoro**

**AUGUST 14, 2017**

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 2 through 5 be approved.

Roll Call:

2. that the Board approve the Bergen County YWCA to use the T. Baldwin Demarest Elementary School building for the After School Program for the 2017-2018 school year.
3. that the Board approve the facilities request from the Old Tappan Boy Scout Troop 132 to use the All-Purpose Room at the T. Baldwin Demarest Elementary School for meetings, on designated evenings, 9/14/2017 through 6/21/2018, from 7:00 p.m. to 9:00 p.m.
4. that the Board approve the following change order for the District's Paving Replacement Project:

<b>Change Order #</b>	<b>Reason</b>	<b>Cost</b>
GC-01	Remove portion of existing concrete ramp by the 400 wing, at the Charles DeWolf Middle School, and provide new concrete ramp and platform	\$2,450.00

5. that the Board approve the following change order for the District's Paving Replacement Project:

<b>Change Order #</b>	<b>Reason</b>	<b>Cost</b>
GC-02	Install PVC pipe to connect plumber's connection the existing drywell inlet, at the Charles DeWolf Middle School, and restore the area.	\$1,500.00

**V. FINANCE & BUDGET**  
**Ms. Nicole Gray**

**AUGUST 14, 2017**

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 15 through 37 be approved.

Roll Call:

15. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **Accounts Payable pertaining to the 2016-2017 school year** in the amount of **\$31,096.32. (attached)**
16. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **July, 2017** bills that required payment between the July 17, 2017 and August 14, 2017 Old Tappan Board of Education meetings, in the amount of **\$1,246.71** for the current expense. **(attached)**
17. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **August, 2017** bills in the amount of **\$274,951.70** for the current expense. **(attached)**
18. that the Board approve payment of the payroll (as detailed in the payroll summary report). The School Business Administrator/Board Secretary is authorized to release the warrant of the payroll of **\$187,098.41** for the month of **August, 2017**.
19. that the Board approve the **June, 2017** Custodian of School Monies Report and Board Secretary's Report. **(attached)**
20. that the Board approve the following resolution:  
  
Resolved, that the Old Tappan Board of Education pursuant to N.J.A.C. 6A:23-2.11 certified for the month of **June, 2017** (after review of the Board Secretary's and Treasurer's monthly financial reports) to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11, and that we believe as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
21. that the Board approve the **July, 2017** Transfers. **(attached)**

22. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **July, 2017** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2017-2018 School District Budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. (**see Account Totals Report**)

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Douglas Barrett  
Board Secretary

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Date

23. that the Board approve the Commercial Pest Management Agreement with Horizon Pest Control, Midland Park, NJ, for monthly maintenance for the period 7/1/2017-6/30/2019.

24. that the Board approve the educational services provided by the New Jersey Commission For The Blind and Visually Impaired for student #506 for the 2017-2018 school year. The contract shall not exceed \$1,900 and billing will be for services provided only.

25. that the Board approve the Annual Contract for Hospital Instruction between the Old Tappan School District and the Bergen County Special Services School District for the 2017-2018 school year at a rate of \$65 per hour, on an as-needed basis.

26. that the Board authorize payment of educational tuition and/or transportation for the following pupils for the 2017 Summer session:

Student	Facility Location	Tuition	Transportation
441	Norwood Public School (NVHS)	\$1,450.00	To be determined
451	Norwood Public School (NVHS/Orton-Gillingham)	\$ 670.00	To be determined
452	Norwood Public School (NVHS/Orton-Gillingham)	\$ 670.00	To be determined
507	Norwood Public School (NVHS/Orton-Gillingham)	\$ 670.00	To be determined
516	Norwood Public School (NVHS)	\$ 381.52 (Pro-rated)	To be determined
527	Norwood Public School (NVHS/Orton-Gillingham)	\$ 670.00	To be determined

27. that the Board authorize payment of educational tuition and/or transportation for the following pupils for the July, 2017 Extended Year Session:

Student	Facility Location	Tuition	Transportation
501	Valley Program (NVHS)	\$6,719.09	To be determined
503	Valley Program (NVHS)	\$6,719.09	To be determined
509	Valley Program (NVHS)	\$6,719.09	To be determined
522	Valley Program (NVHS)	\$6,719.09	To be determined

28. that the Board authorize payment of educational tuition for the following pupils for the 2017-2018 school year:

Student	Facility Location	Tuition	Transportation
450	Valley Program (NVHS)	\$73,910.00	To be determined
456	Valley Program (NVHS)	\$67,190.91	To be determined
464	Valley Program (NVHS)	\$73,910.00	To be determined
464	Valley Program (NVHS) Aide	\$44,880.00	To be determined
466	Valley TIP Program	\$46,227.00	To be determined
486	Valley TIP Program	\$46,227.00	To be determined
498	Valley Program (NVHS)	\$73,910.00	To be determined
498	Valley Program Aide (NVHS)	\$44,880.00	To be determined
499	Windsor Bergen Academy	\$65,708.37	To be determined
512	Valley Program (NVHS)	\$73,910.00	To be determined
515	Valley Program (NVHS)	\$73,910.00	To be determined
515	Valley Program Aide (NVHS)	\$44,880.00	To be determined
518	Valley SLICE Program	\$ 9,581.00	To be determined
524	Valley Program (NVHS)	\$73,910.00	To be determined

29. that the Board approve the contracts with Bergen County Special Services for the 2017-2018 school year:

Student	Services	Tuition
444	Audiological Services	\$ 500.00
444	Teacher of the Deaf Services	\$13,200.00
472	Audiological Services	\$ 500.00
472	Auditory Verbal Technique Services	\$ 5,775.00
472	Teacher of the Deaf Services	\$13,200.00
485	Audiological Services	\$ 940.00
485	Teacher of the Deaf Services	\$19,800.00
497	Audiological Services	\$ 500.00
497	Auditory Verbal Technique Services	\$ 5,775.00
497	Teacher of the Deaf Services	\$13,200.00
513	Audiological Services	\$ 500.00
513	Auditory Verbal Technique Services	\$ 5,775.00
513	Teacher of the Deaf Services	\$19,800.00

30 that the Board approve the revised tuition rates for the following pupils for the 2017-2018 school year:

Student	Facility Location	Tuition	Transportation
491	Closter (Hillside)	\$30,255.00	To be determined
523	Closter (Hillside)	\$16,853.00	To be determined

31. that the Board appropriate the additional State Aid (\$19,580) to increase the following accounts in the 2017-2018 Budget:

Account	Description	Purpose	Amount
11-401-100-100-04-00	Salaries Co-Curricular	Student Manager Stipend	\$ 6,000.00
11-214-100-610-00-00	General Supplies – Special Education Instruction – Autism	In-District Autistic Class (LinkEd)	\$13,580.00

**Per the July 14, 2017 memo from the New Jersey Commissioner of Education, approval has been granted under N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.3(d), to appropriate this unbudgeted State Aid in the 2017-2018 budget.**

32. that the Board accept, with gratitude, the donation of a new flute and clarinet from the Meeks Family for the Old Tappan Music Program (value of the donation is \$1,300).
33. that the Board approve the 2017-2018 tuition rate of \$60,000 for the Old Tappan K-2 LinkEd program.
34. that the Board approve the following resolution regarding the Emergency Communication and Phone System Upgrade Project:

WHEREAS,	Old Tappan solicited quotes for six Cisco WS-2960X-48FPD-L switches with Cisco SMARTnet and NBD support and installation and configuration; and		
WHEREAS,	the lowest quote was from Eastern DataComm and as such the Board directs Mr. Douglas Barrett, School Business Administrator/Board Secretary, to issue an addendum to the original agreement with Eastern DataComm in the amount of \$24,938.28; and		
WHEREAS,	these switches will be an integral part of the District's Emergency Communication and Phone System Upgrade Project and, therefore, will be purchased with Capital Reserve funds that were associated with this project and included in the 2017-2018 Budget; now, therefore, be it		
RESOLVED,	that the Old Tappan Board of Education approves an addendum with Eastern DataComm for the District's Emergency Communication and Phone System Upgrade Project for the purchase of:		
	<b>Qty</b>	<b>Item</b>	<b>Description</b>
	6	Cisco	WS-2960X-48FPD-L
	6	Cisco	SMARTnet NBD Support
	6	Installation	Onsite install and configuration

35. that the Board approve the acceptance of out-of-district tuition student for the 2017-2018 school year as follows:

Student #	Placement	Description
2	Kindergarten	Anticipated Partial Year Tuition

36. that the Board approve and authorize the execution of the Transportation contract with Rinaldi Transportation Company, Inc., 77 Railroad Avenue, Closter, NJ, for Route #1, for the 2017-2018 school year as follows (based on 182 student days):

2017-2018 School Year	Amount
Route 1	\$50,408.54

**NOTE:** Rinaldi Transportation will execute the agreement and provide the required paperwork and/or forms before the contract is submitted to the Bergen County Executive County Superintendent for approval.

37. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

- Direct Energy Electric
- Direct Energy Gas
- Horizon Blue Cross and Blue Shield
- PSE&G
- Rockland Electric
- Suez/United Water
- Verizon Wireless
- XTel

**EXPLANTION:** As the next scheduled Board Meeting is September 12, 2017, there are certain bills that must be paid to avoid penalty or disruption of essential services.

## RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned take place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at \_\_\_\_\_ p.m.

Moved by \_\_\_\_\_ 2nd by \_\_\_\_\_

Meeting Adjourned \_\_\_\_\_