

AGENDA - REGULAR PUBLIC MEETING

NOVEMBER 7, 2016

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Public Hearing on Meeting Agenda
7. President's Report/Correspondence
8. Superintendent's Report
9. Board Secretary's Report
10. Committee Reports
11. Board Discussion and Formal Action on Agenda Business
 - Board Operations
 - Human Resources
 - Finance & Budget
12. Public Hearing on Other Than Meeting Agenda
13. Unfinished Business
14. New Business
15. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Ms. Melissa Del Rosso

NOVEMBER 7, 2016

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 47 through 50 be approved.

Roll Call:

47. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
11/7/2016	7:30 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
11/21/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
12/19/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

48. that the Board approve the minutes and attachments of the October 24, 2016 Regular Public Meeting and Executive Session I. **(attached)**

49. that the Board adopt the following resolution recognizing American Education Week:

WHEREAS,	the theme of American Education Week, " <i>Great Public Schools: A Basic Right and Our Responsibility</i> ," highlights the importance of bringing together teachers, school staff, parents, students, and communities in a unified effort to build great public schools, and
WHEREAS,	the theme also reflects NEA's vision of calling upon all Americans to do their part in making public schools great for every child so that they can grow and achieve in the 21st century, and
WHEREAS,	public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility, and equality; and
WHEREAS,	by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to a productive future, and
WHEREAS,	education employees, be they substitute educators, custodians, teachers, secretaries, or librarians, work tirelessly to serve our children and community with care and professionalism, and
WHEREAS,	schools are community linchpins, bringing together adults and children, educators, and volunteers, business leaders, and elected officials in a common enterprise, now, therefore, be it
RESOLVED,	that the Old Tappan Board of Education proclaims the week of November 14-18, 2016 as the 95 th American Education Week, and encourages everyone to salute our public schools and the relationships between teachers, students, and parents.

50. that the Board adopt the following resolution recognizing National Education Support Professionals day:

WHEREAS,	National Education Support Professionals Day was first celebrated in 1987 when the National Education Association's Representative Assembly called for a day to be set aside to salute the school's support employees; and
WHEREAS,	National Education Support Professionals Day is observed on the Wednesday during American Education Week and honors and recognizes the contributions support professionals make to public education; and
WHEREAS,	it is a time to strengthen support and show respect for education support professionals, who are equal and essential partners in public education; and
WHEREAS,	National Education Support Professionals Day honors all secretaries, classroom aides, cafeteria workers, maintenance workers, bus drivers and the others that help and do their part in making public schools great for every child so that they can be safe, learn, grow and achieve; now, therefore, be it
RESOLVED,	that the Old Tappan Board of Education recognizes November 16, 2016 as a time to honor our public school support professionals.

II. HUMAN RESOURCES
Mr. John Shahdanian

NOVEMBER 7, 2016

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 57 through 60 be approved.

Roll Call:

57. that the Board approve the following course approval:

Teacher	Course	Credits	Type	School	Dates
Mueller, Kristina	CSI: Creative Science Through Inquiry #901	3	On-Line	Colorado State University-Pueblo Learners Edge	January, 2017 – May, 2017

NOTE: This course was originally approved on 4/25/2016 for the Fall 2016 semester but was not taken.

58. that the Board approve Jessica Vangelas, Teacher, as an unpaid volunteer coach for the Girls' Basketball team for the 2016 Winter season.

59. that the Board approve the following substitute to be employed on a per diem basis, as needed, for the 2016-2017 school year, as recommended by the Superintendent:

Ritter, Lewis (Teacher Substitute)

60. that the Board approve the following instructional personnel be employed for the 2016-2017 school year, pending proof of fingerprints and criminal background history:

Name	Assignment	FTE	School	Level/Step	Eligible for Health Benefits
Huster, Kristin	Language Arts Teacher (Tenure Track)	1.00	CDW	BA/Step 1	Yes

NOTE: Ms. Huster's employment will be effective on or about January 9, 2017 through June 30, 2017.

V. FINANCE & BUDGET
Mr. Kurt Linder

NOVEMBER 7, 2016

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 80 through 83 be approved.

Roll Call:

80. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **November, 2016** bills in the amount of **\$812,824.96** for the current expense. **(attached)**
81. that the Board approve the amendment of the Special Revenue Fund budget to utilize \$2,000 of deferred revenue pertaining to the Ramapo College of New Jersey donation. These funds will be used to pay for a guest speaker on the November 8, 2016 Professional Development Day.
82. that the Board approve the payment of a \$1,500 one-time set up fee to Genesis Educational Services, Inc., Jamesburg, NJ, associated with the 2017-2018 implementation of the Genesis Staff Management ASP Services.
83. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Direct Energy
Horizon Blue Cross and Blue Shield
Rockland Electric
X-Tel Communications

EXPLANTION: As the next scheduled Board Meeting is November 21, 2016, there are certain bills that must be paid to avoid penalty or disruption of essential services.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____