

AGENDA - REGULAR PUBLIC MEETING

NOVEMBER 21, 2016

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Presentation of the 2015-2016 Audit – Liz Shick (Lerch, Vinci & Higgins LLP)
7. Public Hearing on Meeting Agenda
8. President's Report/Correspondence
9. Superintendent's Report
10. Board Secretary's Report
11. Committee Reports
12. Board Discussion and Formal Action on Agenda Business
 - Board Operations
 - Human Resources
 - Student Development
 - Physical Resources
 - Finance & Budget
13. Public Hearing on Other Than Meeting Agenda
14. Unfinished Business
15. New Business
16. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Ms. Melissa Del Rosso

NOVEMBER 21, 2016

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 51 through 52 be approved.

Roll Call:

51. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
11/21/2016	7:45 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
12/19/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
1/4/2017 (Wednesday)	7:00 p.m.	Conference Rm.	Reorg. & P.M.	Reorganization/ Regular Business
	Immediately following P.M.		E.S.	Personnel/Legal

52. that the Board approve the minutes and attachments of the November 7, 2016 Regular Public Meeting and Executive Session I. **(attached)**

II. HUMAN RESOURCES
Mr. John Shahdanian

NOVEMBER 21, 2016

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 61 through 63 be approved.

Roll Call:

61. that the Board approve the following substitute to be employed on a per diem basis, as needed, for the 2016-2017 school year, as recommended by the Superintendent:

Pfeiffer, Courtney (Teacher Substitute)

62. that the Board approve the following as a new hire, pending proof of criminal history background check and physical examination, for the 2016-2017 school year, as recommended by the Superintendent:

Name	Position	Rate
Niebo, Anthony	Part-Time Computer Technology Assistant (no benefits)	\$17.50 per hour

63. that the Board approve the following teacher as a home instructor, on an as needed basis, for the 2016-2017 school year at a rate of \$35 per hour, as recommended by the Superintendent:

Bambach, Maggie

III. STUDENT DEVELOPMENT
Mr. John Shahdanian

NOVEMBER 21, 2016

Any Board member who takes exception to any of the following listed actions under the category of Student Development may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Student Development actions of the Board, as recommended by the Superintendent, number 8 through 8 be approved.

Roll Call:

8. that the Board approve home instruction for student #1 from 11/30/2016 through 1/15/2017, with terms pursuant to Board Policy #6173 "*Home Instruction*", on an as-needed basis.

IV. PHYSICAL RESOURCES
Ms. Nicole Gray

NOVEMBER 21, 2016

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 27 through 27 be approved.

Roll Call:

27. that the Board approve the facilities request from the Old Tappan PTO to hold rehearsals for the International Dance Festival, in the T. Baldwin Demarest Elementary School gymnasium and/or All-Purpose Room, from January 9, 2017 through April 20, 2017, at various times on selected Mondays through Fridays.

V. FINANCE & BUDGET
Mr. Kurt Linder

NOVEMBER 21, 2016

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 84 through 96 be approved.

Roll Call:

- 84. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **additional November, 2016** bills in the amount of **\$74,530.05** for the current expense. **(attached)**
- 85. that the Board approve payment of the payroll (as detailed in the payroll summary report). The School Business Administrator/Board Secretary is authorized to release the warrant of the payroll of **\$773,089.98** for the month of **November, 2016**.
- 86. that the Board approve the **October, 2016** Transfers. **(attached)**
- 87. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **October, 2016** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2016-2017 school district budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. **(see Account Totals Report)**

Douglas Barrett
Board Secretary

Date

- 88. that the Board approve the **October, 2016** Custodian of School Monies Report and Board Secretary's Report. **(attached)**
- 89. that the Board approve the following resolution:

Resolved, that the Old Tappan Board of Education pursuant to N.J.A.C. 6A:23-2.11 certified for the month of **October, 2016** (after review of the Board Secretary's and Treasurer's monthly financial reports) to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11, and that we believe as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

90. that the Board approve/accept the 2015-2016 Audit/Comprehensive Annual Financial Report (CAFR). **(attached)**
91. that the Board approve/accept the 2015-2016 School Audit Recommendations/Auditor's Management Report. **(attached)**
92. that the Board approve/accept the 2015-2016 Audit Synopsis. **(attached)**
93. that the Board acknowledge that there are no 2015-2016 Audit Recommendations and, therefore, no Corrective Action Plan is required.
94. that the Board rescind Resolution #59 (approved 9/26/2016) and approve the contract with Bergen County Special Services for Audiological Services for students #444, #464, #472, #497, and #513. The contract amount for the 2016-2017 school year shall not exceed a cumulative total of \$5,640 and billing will only be for services provided.
95. that the Board approve the Alliance for Competitive Telecommunications (ACT) Participation Agreement for Cooperative Purchasing of Telecommunication Services with the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System and the New Jersey Association of School Business Officials (NJASBO), effective June, 2017. **(attached)**
96. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Direct Energy
Horizon Blue Cross and Blue Shield
Rockland Electric
X-Tel Communications

EXPLANTION: As the next scheduled Board Meeting is December 19, 2016, there are certain bills that must be paid to avoid penalty or disruption of essential services.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____