

AGENDA - ORGANIZATION MEETING
JANUARY 4, 2017 – 7:00 P.M.

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Presiding Officer's Meeting Notice Statement
5. Presiding Officer's Welcome Statement
6. Report of Election Results
7. Oath of Office
8. Roll Call
9. Election of Board Officers
10. Committee Appointments
11. Public Hearing on Reorganization Meeting Agenda
12. Board Discussion and Formal Action on Reorganization Agenda Business
 - Board Operations/Policy
13. Public Hearing on the Regular Public Meeting Agenda
14. President's Report/Correspondence
15. Superintendent's Report
 - Semi-Annual H.I.B. and Violence, Vandalism, Weapons and Substance Abuse Reporting
16. Board Secretary's Report
17. Board Discussion and Formal Action on Agenda Business
 - Board Operations/Policy
 - Human Resources
 - Finance & Budget
18. Public Hearing on other than Meeting Agenda
19. Unfinished Business
20. New Business
21. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

ORGANIZATION MEETING – JANUARY 4, 2017

AGENDA

1. Presiding Officer's Meeting Notice Statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Old Tappan Board of Education has caused notice of this meeting by posting the date, time and location of said meeting with the Clerk of the Borough of Old Tappan, on the bulletin boards in the T. Baldwin Demarest School and Charles DeWolf Middle School, and by mailing notification to the Board's official newspapers.

2. Presiding Officer's Welcome Statement:

WELCOME to a public meeting of the Old Tappan Board of Education. The Board is meeting this evening for the purpose of taking official, formal action on the business of the Board and school district.

The business the Board will act on this evening, as contained on the following pages, is broken down in sections in this order:

Board Operations
Human Resources
Finance & Budget

The FIRST segment - Public Hearing on Meeting Agenda is devoted to hearing from those persons who might have questions or statements regarding any of the matters listed on the following pages and which the Board will be acting on this evening.

The SECOND segment - Public Hearing on Other Than Meeting Agenda is devoted to hearing from those persons who might have questions or statements regarding Board or school district matters OTHER THAN matters which appear on the following pages.

If you wish to address the Board at either or both of these public hearing segments, you are asked to raise your hand and be recognized by the Board President. When recognized, clearly state your name and address. All questions or statements must be addressed to the Board President. You are asked to limit your remarks to three (3) minutes or less.

The Board, through the President, or upon permission of the President, through individual Board members, may respond to your comments.

We hope your visit with us this evening will be an enjoyable and informative one.

3. Election Results:

Douglas Barrett, Business Administrator/Board Secretary reports the results of the Annual School Election held on November 8, 2016, as follows:

**Board Candidates Results
Two Three-Year Terms**

	District 1	District 2	District 3	Absentee Ballots	Provisional	Grand Total
Kurt Linder	172	179	206	69	3	629
Maryellen LaFronz	160	172	217	89	3	641
Kristen Santoro	212	245	213	89	5	764
Personal Choice	2	2	3	1	0	8

4. Oath of Office

Board Secretary Barrett will administer the oath of office to Ms. LaFronz and Ms. Santoro.

The new Board of Education now consists of:

- Maryellen LaFronz 2019
- Kristen Santoro 2019
- Melissa Del Rosso 2018
- John L. Shahdanian II 2018
- Nicole Gray 2017

5. Roll Call

Roll Call: Ms. Del Rosso, Ms. Gray, Ms. LaFronz, Ms. Santoro, Mr. Shahdanian II

6. Election of Officers

Motion made by _____ to nominate _____
for the position of Board President.

Motion made by _____ to nominate _____
that the nominations for Board President be closed.

Roll Call

Motion made by _____ to nominate _____
for the position of Board Vice-President.

Motion made by _____ to nominate _____
that the nominations for Vice President be closed.

Roll Call

7. Appointments

Committee Appointments:

1. Old Tappan Board of Education Committees:

- Board Operations/Policy _____
- Human Resources _____
- Student Development _____
- Physical Resources _____
- Finance & Budget _____

- Negotiations _____
- Joint Boards _____
- PTO Liaison _____
- Legislation _____
- Safety _____

2. Bergen County School Boards Association

- Representative _____
- Alternate _____

3. New Jersey School Boards Association

- Representative _____
- Alternate _____

Motion to open the meeting to the public for items on the Reorganization Agenda.

Roll Call

Motion to close the meeting to the public.

Roll Call

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ seconded by _____ that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 60 through 90 excepting actions _____ be approved.

Roll Call:

SCHOOL BOARD MEMBER CODE OF ETHICS

60. that the members of the Old Tappan Board of Education recognize that they hold authority not as individuals but as members of the Board. In order to make a clear, public statement of its philosophy of service to the students of the district, the Board adopts the School Board Member Code of Ethics.

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

(After the reading of the Code of Ethics, the Board will engage in a formal discussion on the Code of Ethics.)

61. that the Board establish Meeting Dates, Times and Places for 2017:

NOW, THEREFORE, BE IT RESOLVED, that the Old Tappan Board of Education, pursuant to Chapter 231 of the Public Laws of 1975, (i.e. Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education, will be held in the Old Tappan Board of Education Conference Room, located in the basement of the Charles DeWolf Middle School, 275 Old Tappan Road, Old Tappan, New Jersey, at 8:00 p.m.; and

BE IT FURTHER RESOLVED, that the purpose of the Regular Meetings shall be in the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED, that notices of meetings of the Board of Education shall be placed with the Record and the Ridgewood News newspapers, filed with the Old Tappan Borough Clerk, posted in the Old Tappan Board of Education Administrative Office and posted on the District website; and

BE IT FURTHER RESOLVED, that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED, that in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so; and

BE IT FURTHER RESOLVED, that the Board of Education will meet on the following dates:

JANUARY 4, 2017

**OLD TAPPAN BOARD OF EDUCATION MEETINGS
BOARD CONFERENCE ROOM – 8 P.M.
JANUARY 2017 – JANUARY 2018**

Pursuant to the Open Public Meeting Act - P.L. 1975:C231, please take notice that the **Old Tappan Board of Education** will be holding the following meetings at the Charles DeWolf Middle School, Board Conference Room, 277 Old Tappan Road, Old Tappan, NJ:

January	4,	2017	(Wednesday) 7:00 P.M.	Reorganization/Regular Public Meeting
January	30,	2017		Regular Public Meeting
February	13,	2017		Regular Public Meeting
February	27,	2017		Regular Public Meeting
March	13,	2017		Regular Public Meeting
March	27,	2017		Regular Public Meeting
April	3,	2017		Regular Public Meeting
April	24,	2017		Regular Public Meeting/Budget Hearing
May	8,	2017		Regular Public Meeting
May	22,	2017		Regular Public Meeting
June	12,	2017		Regular Public Meeting
June	26,	2017		Regular Public Meeting
July	17,	2017		Regular Public Meeting
August	14,	2017		Regular Public Meeting
September	11,	2017		Regular Public Meeting
September	25,	2017		Regular Public Meeting
October	9,	2017		Regular Public Meeting
October	23,	2017		Regular Public Meeting
November	6,	2017		Regular Public Meeting
November	20,	2017		Regular Public Meeting
December	18,	2017		Regular Public Meeting
January	3,	2018	(Wednesday)	Reorganization/Regular Public Meeting

Note #1 - Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided pursuant to the Open Public Meetings Act.

Note #2 - Executive Sessions, to which the public is excluded, shall commence at 7:00 P.M., (prevailing time).

62. that the Board approve the adoption of all existing Board Policies, Regulations, Exhibits and By-Laws for the period January 1, 2017 through the 2018 Reorganization meeting.
63. that the Board authorize that *The Record* (Hackensack, NJ), *The Ridgewood News* (Ridgewood, NJ), and *The Star-Ledger* (Newark, NJ) be adopted as the official newspapers to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the period January 1, 2017 through the 2018 Reorganization meeting.
64. that the Board adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings for the period January 1, 2017 through the 2018 Reorganization meeting.
65. that the Board approve the following Depositories:

1. **Oritani Bank**

- A. Operating Account
- B. Salary Account (Payroll)
- C. Payroll Agency Account
- D. Unemployment Trust Account
- E. Milk Account
- F. Student Athletic/Activities Account
- G. Capital Improvements Account
- H. Field Trips Account
- I. T. Baldwin Demarest School Account
- J. Charles DeWolf Middle School Account
- K. Emergency Reserve Account

2. **Capital One Bank**

- A. Operating Account
- B. Salary Account (Payroll)
- C. Payroll Agency Account
- D. Unemployment Trust Account
- E. Milk Account
- F. Student Athletic/Activities Account
- G. Capital Improvements Account
- H. Field Trips Account
- I. T. Baldwin Demarest School Account
- J. Charles DeWolf Middle School Account
- K. Emergency Reserve Account

3. **State of New Jersey Cash Management Fund**

- A. Investment Account (General Account) – **Inactive**
- B. Investment Account (Improvement Account) - **Inactive**

66. that the Board authorize the following signatures for all bank accounts:

Operating Account – Facsimile and/or Signature Required

All of the following persons:

1. President
2. Business Administrator
3. Treasurer

Salary Account (Payroll) - Facsimile and/or Signature Required

Any one of the following persons:

1. President
2. Business Administrator
3. Treasurer

Payroll Agency Account - Facsimile and/or Signature Required

Any two of the following persons:

1. President
2. Business Administrator
3. Treasurer

Unemployment Trust Account – Facsimile and/or Signature Required

Any two of the following persons:

1. President
2. Business Administrator
3. Treasurer

Unemployment Trust Account – Facsimile and/or Signature Required

Any two of the following persons:

1. President
2. Business Administrator
3. Treasurer

Milk Account – Facsimile and/or Signature Required

Any two of the following persons:

1. President
2. Business Administrator
3. Treasurer

Student Athletic/Activities Account – Facsimile and/or Signature Required

Any two of the following persons:

1. President
2. Business Administrator
3. Treasurer

Capital Improvements Account – Facsimile and/or Signature Required

Any two of the following persons:

1. President
2. Business Administrator
3. Treasurer

Field Trips Account – Facsimile and/or Signature Required

Any two of the following persons:

1. President
2. Business Administrator
3. Treasurer

T. Baldwin Demarest School Account – Facsimile and/or Signature Required

Any two of the following persons:

1. Principal
2. President
3. Business Administrator
4. Treasurer
5. Assistant Business Administrator

Charles DeWolf Middle School Account - Facsimile and/or Signature Required

Any two of the following persons:

1. Principal
2. President
3. Business Administrator
4. Treasurer
5. Assistant Business Administrator

Emergency Reserve Account – Facsimile and/or Signature Required

- Any two of the following persons:
- 1. President
 - 2. Business Administrator
 - 3. Treasurer

67. that the Board authorize the Treasurer of School Monies to use a signature stamp for the Old Tappan Board of Education’s Operating Account, Salary Account (Payroll), and Payroll Agency Account.

68. that the Board authorize the President to use a signature stamp for the Old Tappan Board of Education Operating Account.

69. that the Board approve the President and Vice President authorization to sign warrants for the Operating Account.

70. that the Board approve the District’s Standard Operating Procedure and Internal Controls Document.

71. that the Board approve the District’s participation in the Educational Services Commission of New Jersey’s (ESCNJ) cooperative purchasing pricing system.

72. that the Board authorize the Business Administrator/Board Secretary to invest funds not immediately needed, in any authorized designated banking institution.

73. that the Board approve the appointment of Douglas Barrett as Qualified Purchasing Agent for the period January 1, 2017 through the 2018 Reorganization meeting, and that the Board authorize the bid threshold to be \$40,000.

74. that the Board approve the following appointments for the period January 1, 2017 through the 2018 Reorganization meeting:

- | | |
|---------------------------------------------------------|----------------------|
| a. Affirmative Action Officer for District & Curriculum | Connelly, Angela |
| b. Board Secretary | Barrett, Doug |
| c. Public Agency Compliance Officer | Barrett, Doug |
| d. Custodian of Records | Barrett, Doug |
| e. Attendance Officer | Da Giau, Danielle |
| f. Americans With Disabilities Act Officer | Shpetner, Fredericka |
| g. Right-To-Know Contact Person | Oliver, William |
| h. Indoor Air Quality Officer | Oliver, William |
| i. Integrated Pest Management Coordinator | Oliver, William |

75. that the Board approve the authorization of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the period January 1, 2017 through the 2018 Reorganization meeting.

76. that the Board approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the period January 1, 2017 through the 2018 Reorganization meeting:

AXA Equitable 403(b) and 457
VALIC 403(b) and 457
Lincoln Investment 403(b)

77. that the Board approve Art Caughlan, Nelson-Patterson Insurance Agency, New Milford, NJ, to serve as our Risk Manager for the period January 1, 2017 through the 2018 Reorganization meeting.

78. that the Board appoint Antoinette Kelly as the Treasurer of School Monies pursuant to N.J.S.A. 18A:17-31 for the period January 1, 2017 through the 2018 Reorganization meeting.

79. that the Board approve the Organization Chart for the Old Tappan Board of Education. **(attached)**

80. that the Board adopt the following resolution authorizing an agreement for Board Counsel, adopted by the Old Tappan Board of Education in the County of Bergen, for the period January 1, 2017 through the 2018 Reorganization meeting:

WHEREAS, the law firm of Fogarty & Hara, Esqs. has the expertise and experience to provide professional services to the Board of Education (hereinafter referred to as the "Board"); and

WHEREAS, the Board is desirous of appointing the law firm of Fogarty & Hara, Esqs., to provide professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints the law firm of Fogarty & Hara, Esqs. as Board Attorneys until the next organization meeting in accordance with the terms and conditions set forth in the Agreement which is attached hereto and made a part hereof. The Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

81. that the Board approve the following appointments to serve for the period January 1, 2017 through the 2018 Reorganization meeting:

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. Seq. requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Old Tappan Board of Education as follows:

1. **Lerch, Vinci and Higgins**, Fair Lawn, New Jersey, is appointed for auditing and accounting services for the period January 1, 2017 through the 2018 Reorganization meeting.

JANUARY 4, 2017

2. **Fogarty & Hara, Esq.**, Fair Lawn, New Jersey, is appointed for legal services for the period January 1, 2017 through the 2018 Reorganization meeting.
3. **Di Cara Rubino Architects**, Wayne, New Jersey, is appointed for architectural services for the period January 1, 2017 through the 2018 Reorganization meeting.
4. **Environmental Remediation & Management Inc.**, Trenton, New Jersey, is appointed for environmental and consulting services for the period January 1, 2017 through the 2018 Reorganization meeting.
5. **Nancy Rothenberg, MD**, Old Tappan, New Jersey, is appointed for medical services for the period January 1, 2017 through the 2018 Reorganization meeting.

These appointments qualify as professional services for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 18A:18A-5.

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once as required by law, within ten (10) days of its passage, stating its nature, duration, service and amount, and that the resolution and contract are on file in the office of the Board of Education in the following form:

NOTICE OF AWARD OF PROFESSIONAL SERVICES

At its Reorganization meeting of JANUARY 4, 2017, the Old Tappan Board of Education authorized the awarding of contracts to:

Lerch, Vinci & Higgins, Fair Lawn, NJ, to provide auditing services to the District.

Standard billing rates for the period January 1, 2017 through the 2018 Reorganization meeting are as follows:

<i>Partners</i>	<i>\$140 - \$170 per hour</i>
<i>Managers</i>	<i>\$110 - \$130 per hour</i>

Fogarty & Hara, Esq., Fair Lawn, NJ, to provide legal services to the District at the hourly rates as follows:

<i>Partners</i>	<i>\$175 per hour</i>
<i>Associates</i>	<i>\$155 per hour</i>

Di Cara Rubino Architects, Wayne, NJ, to provide architectural services to the District at the hourly rates as follows:

<i>Partners/Principals</i>	<i>\$150 - \$175 per hour</i>
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Environmental Remediation & Management Inc., Trenton, NJ, to provide environmental and consulting services to the District.

Nancy Rothenberg, MD, Old Tappan, NJ, to provide medical services to the District.

This resolution and contracts are on file and available for public inspection at the Board of Education's Offices.

82. BE IT RESOLVED, that the amount of the District taxes for the 2016-2017 school year, totaling \$731,542.00, be allocated for debt service requirements; and

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Old Tappan is requested to place in the hands of the Treasurer of School Monies the aforementioned amount per the following schedule:

Date	Amount Due
9/20/16	\$ 32,047.50
3/21/17	\$699,494.50

83. BE IT FURTHER RESOLVED, that the amount for District taxes for the 2016-2017 school year, totaling \$13,505,322.00, be allocated for current expense requirements; and

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Old Tappan is requested to place in the hands of the Treasurer of School Monies the aforementioned amount per the following schedule:

Date	Amount Due
7/1/16	\$1,125,443.50
8/1/16	\$1,125,443.50
9/1/16	\$1,125,443.50
10/1/16	\$1,125,443.50
11/1/16	\$1,125,443.50
12/1/16	\$1,125,443.50
1/1/17	\$1,125,443.50
2/1/17	\$1,125,443.50
3/1/17	\$1,125,443.50
4/1/17	\$1,125,443.50
5/1/17	\$1,125,443.50
6/1/17	\$1,125,443.50

NOTE: Monies are due within 30 days of the listed dates.

84. that the Board accept and adopt the fully executed Uniform State Memorandum of Agreement which defines the Board's commitment to cooperate with local law enforcement officials regarding the reporting of certain offenses as required by the Department of Education. **(attached)**

85. that the Board approve the 2016-2017 maximum budgeted travel expenditures in the amount of \$21,575.00.

86. that the Board adopt the OPRA copy fee schedule as follows:

- \$0.05 per page for letter sized pages or smaller;
- \$0.07 per page for legal sized pages or larger;
- If the actual cost to produce paper copies exceeds the \$0.05 and \$0.07 rates, custodians may charge the actual cost of duplication.

87. that the Old Tappan Board of Education authorize the establishment of petty cash funds for the amounts listed below:

<u>Location</u>	<u>Amount</u>	<u>Maximum Single Purchase Amount</u>	<u>Custodian</u>
Field Trips	\$200.00	\$50.00	Kristy Kurkjian
Board Office	\$200.00	\$50.00	Krista Flinn
Superintendent's Office	\$200.00	\$50.00	Cheryl Magill
TBD Main Office	\$200.00	\$50.00	Joan Fox
CDW Main Office	\$200.00	\$50.00	Mary Rosica

88. that the Board approve WageWorks to provide Section 125 Flexible Spending Account (FSA) program services to the District.

89. that the Old Tappan Board of Education approve Program Development, Revision and Evaluation Schedule for Northern Valley Schools K-8 Districts from the Office of Curriculum and Instruction which are on file in the Office of the Superintendent.

90. that the Old Tappan Board of Education approve all existing curriculum guides for continuation for the 2016-2017 school year as are on file in the Office of the Superintendent:

Charles DeWolf School

- Applied Technology
- D.A.R.E. (Grade 5)
- English as a Second Language (ESL)
- Health/Wellness
- Instrumental Music/Band
- Language Arts
- Library/Media
- Mathematics: General, Pre-Algebra, Algebra, Geometry
- Music & Chorus
- Physical Education
- Resource Center
- Science: Next Generation Science
- Social Studies
- Technology in Education
- Visual Arts
- World Languages - Spanish (Grades 5-8)

T. Baldwin Demarest School (Self-Contained)

- English as a Second Language (ESL)
- General Music & Chorus
- Health/Wellness
- Instrumental Music (Grade 4)
- Language Arts
- Library/Media
- Mathematics
- Physical Education
- Science
- Social Studies
- Technology in Education
- Visual Arts
- World Languages - Spanish (K-4)

REGULAR PUBLIC PORTION OF AGENDA

I. BOARD OPERATIONS/POLICY

JANUARY 4, 2017

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____ that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 91 through 95 be approved.

Roll Call:

91. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
1/4/2017 (Wednesday)	7:00 p.m.	Conference Rm.	Reorg. & P.M.	Reorganization/ Regular Business
	Immediately following P.M.		E.S.	Personnel/Legal
1/30/2017	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

92. that the Board approve the minutes and attachments of the December 19, 2016 Regular Public Meeting, and Executive Session I. **(attached)**

93. that the Board approve the 2nd reading of the following revised Policies: **(attached)**

3516	Safety
6114	Emergencies and Disaster Preparedness
6162.5	Research/Surveys

94. that the Board approve the following resolution regarding employee travel:

<p>WHEREAS,</p>	<p>The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and</p>
<p>WHEREAS,</p>	<p>Kristen Santoro, Board Member, will be attending the NJSBA mandated training program "<i>Governance I: New Board Member Orientation Weekend</i>", 3/10/2017 through 3/12/2017, the Chauncey Hotel & Conference Center, Princeton, NJ; and</p>
<p>WHEREAS,</p>	<p>the attendance at stated function is provided by the NJSBA in recognition of school board members' need to meet their new responsibilities, and</p>
<p>WHEREAS,</p>	<p>the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this Board member's current responsibilities, and is directly related to the Board member's professional development; and</p>
<p>WHEREAS,</p>	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Hotel (conference site) = To Be Determined (Conference site rate) Conference registration = None Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = Actual cost of mileage Tolls = Actual cost of tolls Parking = Actual parking costs Meals & incidentals = To Be Determined (amount per the US General Services Administration website for conference location); now, therefore, be it</p>
<p>RESOLVED,</p>	<p>that the Board approves Ms. Santoro's attendance at the aforementioned conference as well as the related travel expenses.</p>

95. that the Board adopt the following resolution in support of School Board Recognition Month:

WHEREAS,	The New Jersey School Boards Association has declared January 2017 to be School Board Recognition Month , a time that all residents might acknowledge the contributions made by our local school board members; and
WHEREAS,	the Old Tappan Board of Education Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and
WHEREAS,	the Old Tappan Board of Education embraces the goal of high-quality education for all New Jersey public school students; and
WHEREAS,	New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12 th grade; and
WHEREAS,	New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and
WHEREAS,	School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and
WHEREAS,	Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and
WHEREAS,	New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores; now, therefore, be it
RESOLVED,	that the Old Tappan Board of Education does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2017 as School Board Recognition Month ; and be it further
RESOLVED,	that the Old Tappan Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

II. HUMAN RESOURCES

JANUARY 4, 2017

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 79 through 79 be approved.

Roll Call:

79. that the Board approve the following course approval:

Teacher	Course	Credits	Type	School	Dates
Johnson, Dan	Teaching Science Inquiry Using the 5E Model DL-903	3	On-Line	Colorado State University Pueblo - Learner's Edge	January 2, 2017 – May 15, 2017

NOTE: Mr. Johnson was approved to take course DL-903 on 11/21/2016 but it is no longer available.

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____ that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 109 through 111 be approved.

Roll Call:

109. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **January, 2017** bills in the amount of **\$163,549.54** for the current expense. **(attached)**
110. that the Board approve the contract with French & Parrello Associates, Wall Township, NJ, to perform a rain water engineering study of the Charles DeWolf Middle School courtyard drywell.
111. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Bergen County Special Services
Direct Energy Electric
Direct Energy Gas
Horizon Blue Cross and Blue Shield
PSE&G
Rockland Electric
Suez/United Water
Verizon Wireless
XTel

EXPLANATION: As the next scheduled Board Meeting is January 30, 2017, there are certain bills that must be paid to avoid penalty or disruption of essential services.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned take place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____

SAFETY

The Superintendent shall develop rules governing school safety which shall include but not be limited to: student safety in school; care of injured students; vehicle safety programs; plant safety including removal and/or encapsulation of asbestos; labeling and storage of hazardous substances; emergency procedures; student safety in transit to and from school; and eye protection. The board shall review and adopt such rules. The rules and procedures shall be disseminated to staff and pupils annually, and whenever any changes are made.

In addition, students shall be provided with safety instruction in accordance with the law.

It shall be the responsibility of all school personnel to be alert to any hazard within or outside school buildings which may jeopardize the safety of school children, school employees, or the public; and it shall be the responsibility of all school personnel to report promptly to the nearest appropriate school authority any condition, incident or suspicion which in their judgment warrants investigation. Nothing stated herein is intended to conflict with the jurisdiction of teachers in supervision of pupils or the authority of principals in implementing board policies.

Precautionary measures against fire, explosion or other hazards shall be established, together with appropriate instructions and drills for pupils and other school personnel in procedures to be followed in event of potential emergencies.

Precautionary measures for safety of pupils on streets and sidewalks in the vicinity of school buildings shall be established and observed.

Use and Storage of Hazardous Substances

The Board shall not allow the use of any hazardous substances in or on any of the buildings or grounds of this District when children are present, except in emergencies. A list of substances that are legally exempted from this requirement can be obtained from the Superintendent.

The Superintendent shall inform the Board when hazardous substances may be used when children are present, and the Board shall determine if an emergency situation exists and such use is warranted.

If any hazardous substance is stored on any school site, the Superintendent shall make available the hazardous substance fact sheet for that substance to any one who requests it.

At least two days prior to the start of any construction activity involving hazardous substances, the Superintendent shall post on a bulletin board at the school a notice that such construction will take place. The notice will state the activity to be conducted and the hazardous substance(s) to be used.

The Superintendent shall ensure that all parents/guardians receive a notice at least once a year informing them of the following:

- A. Notice of any construction or other activities involving hazardous substances will be posted on the bulletin board of their children's school;
- B. Hazardous substances may be stored at the school at various times throughout the year;

SAFETY (continued)**Use and Storage of Hazardous Substances** (continued)

C. Hazardous substance fact sheets for any of the hazardous substances being used or stored are available at the school.

Soil Contamination on School Property

The board of education shall ensure that notice of soil contamination on school property is provided. Notice will be provided to each parent/ guardian of a student enrolled at the school, and to each staff member of the school. Notice will be provided within 10 business days of the discovery of the soil contamination, when the contamination is found by the Department of Environmental Protection or a licensed site remediation professional to exceed the department's direct contact soil remediation standards for residential use.

The district shall also post a copy of the notice in a conspicuous location near the site of the contamination to notify any other users of the school grounds of the existence of the contamination.

Safe Drinking Water

Within one year of July 13, 2016, the District shall conduct lead sampling and analysis of all drinking water outlets within its facilities. Sampling and analysis shall be done in accordance with NJSDOE requirements,

Within 24 hours after the District has reviewed and verified the lead testing results, the Board of Education shall make the results publicly available at the school facilities and on the District's website. If any results exceed the permissible lead action level, the Board will send written notification to the parents/guardians of all pupils attending the facility and the NJSDOE. The notification shall include:

- A. ***The measures taken to end the use of every drinking water outlet that exceeds the permissible lead levels;***
- B. ***The measures taken to ensure that alternative drinking water is available to all pupils and staff;***
- C. ***Information regarding the health effects of lead.***

The District shall test for lead within six years of the original testing and every six years thereafter as well as testing for lead after any other alteration to plumbing or service lines. Annually, the Board shall submit a statement of assurance to the NJSDOE that lead testing has been completed in accordance with the department rules. Time extensions, exemptions to the rules, and reimbursement application shall be in accordance with the NJSDOE regulations.

Implementation

Rules and procedures implementing this policy shall be reviewed and adopted by the Board as required by law and shall be posted on the web site to disseminate to staff and students annually, and whenever any changes are made.

<u>Legal References:</u>	<u>N.J.S.A.</u> 18A:6-2	Instruction in accident and fire prevention
	<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
	<u>N.J.S.A.</u> 18A:17-42 <i>et seq.</i>	Public School Safety Law
	<u>N.J.S.A.</u> 18A:40-12.1, -12.2	Protective eye devices required for teachers, students and visitors in certain cases ...

SAFETY (continued)**Legal References: (continued)**

<u>N.J.S.A. 18A:41-1 et seq.</u>	Fire Drills and Fire Protection
<u>See particularly:</u>	
<u>N.J.S.A. 18A:41-5</u>	
<u>N.J.S.A. 18A:42-1</u>	Safety patrol by students
<u>N.J.S.A. 18A:54-20</u>	Powers of Board (county vocational schools)
<u>N.J.S.A. 34:5A-1 et seq.</u>	Worker and Community Right to Know Act
<u>See particularly:</u>	
<u>N.J.S.A. 34:5A -10.1</u> <u>through -10.5</u>	
<u>N.J.S.A. 34:6A-25 et seq.</u>	New Jersey Public Employees Occupational Safety and Health Act
<u>N.J.A.C. 5:23</u>	Barrier free sub-code of the uniform construction code
<u>N.J.A.C. 6A:16-1.4(a)1,2,3</u>	District policies and procedures
<u>N.J.A.C. 6A:19-10.1 et seq.</u>	Safety and Health Standards
<u>N.J.A.C. 6A:26-1.1 et seq.</u>	Educational Facilities
<u>See particularly:</u>	
<u>N.J.A.C. 6A:26-12.1 et seq.</u>	
<u>N.J.A.C. 6A:27-12.2</u>	Accident reporting
<u>N.J.A.C. 6A:30-1.1 et seq.</u>	Evaluation of the Performance of School Districts
<u>N.J.A.C. 6A:32-12.1</u>	Reporting requirements
<u>P. L.2009, c.175</u>	Notice to parents and guardians

<u>Cross References:</u>	*1330	Use of school facilities
	*1410	Local units
	*3510	Operation and maintenance of plant
	*5141.1	Accidents
	*5142	Student safety
	*5142.1	Safety patrols
	*6114	Emergencies and disaster preparedness
	*6142.12	Career education
	*7110	Long-range facilities planning

*Indicates policy is included in the Critical Policy Reference Manual.

Key Words

Safety, Student Safety, Employee Safety, Asbestos, Hazardous Materials, Student Safety, Contaminated Soil, Drinking Water, Lead in Drinking Water

Approved: September 18, 1989

Revised: August 30, 1990, September 23, 1991, June 9, 2008, August 22, 2011

EMERGENCIES AND DISASTER PREPAREDNESS

The Superintendent shall direct the development of plans, procedures and mechanisms for responding to emergencies and crises in the schools that threaten human life and property. He/she shall consult with law enforcement agencies, health and social services agencies and emergency management planners in developing these plans and shall ensure that they provide for the protection of the health, safety and welfare of the school population as well as supportive services for staff, students and their families.

Plans and procedures shall include these elements:

- A. Cooperation with local government agencies in developing and carrying out a school/community disaster plan that includes procedures for building lockdowns when necessary;
- B. Mechanisms for the orderly evacuation of buildings in case of fire or other emergencies;
- C. Means to provide as much protection as possible for children at school and on their way to and from school;
- D. Training in individual self-protection and survival techniques for students and staff;
- E. Communicating specific instructions to students and staff so that the school emergency plan may be carried out with the greatest possible speed and safety.

The Superintendent shall develop and provide an inservice training program for school staff to enable them to recognize and appropriately respond to crises, consistent with the District's plans, procedures and mechanisms for managing crises. The inservice program shall be reviewed and updated annually.

School Safety and Security Plan

The Board directs the Superintendent and his/ her designees to develop and implement comprehensive plans, procedures, and mechanisms that provide for safety and security in the schools. Written plans and procedures and mechanisms shall, at a minimum, provide for:

- A. The protection of the health, safety, security and welfare of the school population;
- B. The prevention of, intervention in, response to and recovery from emergency and crisis situations;
- C. The establishment and maintenance of a climate of civility; and
- D. Support services for staff, students and their families.

The Superintendent shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners, and school and other community resources, as appropriate, in the development of the district's plans, procedures, and mechanisms for school safety and security.

The plans, procedures, and mechanisms shall be consistent with the format and content established by the Domestic Security Preparedness Task Force and the commissioner.

EMERGENCIES AND DISASTER PREPAREDNESS (continued)**School Safety and Security Plan** (continued)

The plans, procedures, and mechanisms shall be reviewed annually and updated as appropriate.

The Superintendent shall disseminate a copy of the school safety and security plan to its employees. In addition:

- A. New employees shall receive a copy of the school safety and security plan, as appropriate, within 60 days of the effective date of their employment;
- B. All employees shall be notified in writing, as appropriate, regarding updates and changes to the school safety and security plan;
- C. All employees shall attend an in-service training program designed to allow all district Board of Education employees to recognize and appropriately respond to safety and security concerns, including emergencies and crises, in a manner consistent with the district Board of Education's plans, procedures and mechanisms for school safety and security.

Fire Drills and School Security Drills

Fire drills shall be held at least once each month for all students in all schools including summer schools. There shall also be at least one homeland security drill per month ~~(beginning November 2010)~~. **Actual fires or security incidents shall count as one of the required drills. A law enforcement officer shall be present at a minimum of one school security drill in each school year in order to make recommendations on any improvements or changes to school security drill procedures that the officer may deem advisable.** The Superintendent may order a modification of the fire drills so that they may take the form of indoor drills or of rapid dismissals with outdoor clothing when low temperatures prevail.

A written statement of procedures and instructions for fire drills and school security drills shall be formulated by the Superintendent and disseminated to all staff. All staff shall also receive training on school safety and security that includes instruction on school security drills **Actual fires or security incidents shall count as one of the required drills. A law enforcement officer shall be present at a minimum of one school security drill in each school year in order to make recommendations on any improvements or changes to school security drill procedures that the officer may deem advisable.** ~~or within 60 days of the commencement of that staff member's employment.~~

Instruction in fire prevention shall be given and emphasized in appropriate courses in the curriculum of the school. A "school security drill" shall be defined as an exercise to respond to an emergency situation such as a non-fire evacuation, lockdown, bomb threat, or active shooter situation that is similar in duration to a fire drill.

Required Safety Drills

- A. The district shall be required to conduct a minimum of two drills per year for each of the following drills:
 1. Active shooter
 2. Evacuation (non-fire)
 3. Bomb threats
 4. Lockdowns

Students are not required to participate in two of the eight mandated drills.

- B. Within the first 10 days of the new school year each school in the district shall be required to

EMERGENCIES AND DISASTER PREPAREDNESS (continued)

Required Safety Drills (continued)
conduct one fire drill.

- C. Within the first 15 days of the new school year each school in the district shall be required to conduct one school security drill.

Reporting

By June 30th of each year the Superintendent shall submit to the executive county Superintendent an annual "Statement of Assurance" report on the forms provided by the Department of Education.

Evacuations and Lockdowns

If the building is evacuated, it shall be evacuated as for a fire drill. Staff shall follow the procedures established by the Superintendent to deal with such emergencies. Lockdowns shall follow the procedures in the Emergency Management Crisis Plan.

Emergency Closings; Delayed Openings

The Superintendent is authorized by the Board of Education to provide for a delayed opening, close the schools, or dismiss them early, in hazardous weather or in other extraordinary circumstances that might endanger students' or employees' health or safety. He/she shall immediately notify the Old Tappan police regarding the need for crossing guards.

Each year, parents/guardians, students and staff shall be given advance notice as to how they shall be notified in the event of emergency closings. Parents/guardians shall be required to make alternative arrangements for their children in case no one is home to receive them after an unscheduled early closing. If the District is unable to get in touch with the parent/guardian or emergency contact, alternate arrangements will be made to ensure the child's safety until the end of the school day.

The Superintendent shall notify the Board President, the Business Administrator/Board Secretary and the authorities of any civil or other emergency.

Inclement Weather

In the event of hazardous weather or other emergencies which threaten the health and safety of students and personnel, the Superintendent is empowered to decide on a school closing, a late opening or early dismissal. Such action is never to be taken lightly, for public education is one of the principal functions of the community and should be maintained at a normal level except in extreme circumstances. Schools may not be closed merely to avoid inconvenience. In making the decision to close school, the Superintendent shall consider the disposition of the other districts in the Northern Valley Regional High School District. The Superintendent may decide to delay the opening hour or to plan for early dismissal.

In making the decision to have a delayed opening or a one session day, the Superintendent shall consider many factors, including the following principle ones relating to the fundamental concerns for the safety of our students who walk and ride to school:

- A. Weather condition, both existing and predicted,
- B. Driving, traffic and parking conditions,
- C. Actual occurrence or imminent possibility of any emergency conditions which would make the operation of schools difficult or dangerous,

EMERGENCIES AND DISASTER PREPAREDNESS (continued)Incident Weather (continued)

D. Inability of teaching personnel to report for duty which might result in inadequate supervision of students.

Students, parents/guardians and staff shall be informed early in each school year of the procedures which will be used to notify them in case of emergency closings. Parents/guardians

shall be required to make alternative arrangements for their children in case no one is home to supervise a child in such closings.

<u>Legal References:</u>	<u>N.J.S.A.</u> 18A:6-2	Instruction in accident and fire prevention
	<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
	<u>N.J.S.A.</u> 18A:40-12	Closing schools during epidemic
	<u>N.J.S.A.</u> 18A:41-1 et seq.	Fire drills and fire protection
	<u>N.J.S.A.</u> 18A:54-20	Powers of Board (county vocational schools)
	<u>N.J.A.C.</u> 6A:16-1.4(a)14	District policies and procedures
	<u>N.J.A.C.</u> 6A:16-5.1 et seq.	School Safety
	<u>See particularly:</u>	
	<u>N.J.A.C.</u> 6A:16-5.2	
	<u>N.J.A.C.</u> 6A:16-6.3	Reporting students or staff members to law enforcement agencies
	<u>N.J.A.C.</u> 6A:26-12.2	Policies and procedures for school facility operation
	<u>N.J.A.C.</u> 8:57-1.7	Reporting of diseases occurring in schools

A Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (1999 Revisions)

School Safety and Security Plans, Minimum Requirements

<u>Cross References:</u>	*1410	Local units
	*2210	Administrative leeway in absence of Board policy
	*3541.33	Transportation safety
	*4131/4131.1	Staff development; inservice education/visitations/conferences
	*4231/4231.1	Staff development; inservice education/visitations/conferences
	5141.6	Crisis intervention
	*6111	School calendar
	*6112	School day

*Indicates policy is included in the Critical Policy Reference Manual.

Key Words

Emergencies and Disaster Preparedness, Civil Defense, Disasters, Fire Drills, Bomb Threats

Approved: August 30, 1999

Revised: February 24, 2003, June 9, 2008, August 22, 2011, April 13, 2015

RESEARCH / SURVEYS

The Board of Education recognizes that educational research can be a valuable tool in identifying and applying strategies to enhance student achievement and in identifying factors that could prevent students from becoming contributing members of society. Surveys among student populations can be an important part of this research.

Students and parents/guardians retain certain rights, however, in the administration of surveys. The Board shall ensure that prior written consent is obtained from parents/guardians before any survey is administered that is funded in whole or in part by any program administered by the United States Department of Education, if the survey (analysis or evaluation) is designed to reveal information on any of the following:

- A. Political affiliations or beliefs of the student or the student's parents/guardians;
- B. Mental and psychological problems of the student or the student's family;
- C. Sexual behavior or attitudes;
- D. Illegal, anti-social, self-incriminating, or demeaning behavior;
- E. Critical appraisals of other individuals with whom respondents have close family relationships;
- F. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, or ministers;
- G. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian; or
- H. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Although written consent to participate in a survey is not required if it is not funded by the U.S. Department of Education (USDOE), parents/guardians **must provide prior written consent for their child(ren) to participate in a** ~~must be given the right to opt their child out of a survey that solicits information in any of the eight protected areas.~~

Written informed consent shall also be obtained from parents/guardians prior to the administration of any academic or nonacademic survey, assessment, analysis or evaluation that would reveal the student's social security number.

Prior approval of the Superintendent is required for all other surveys on topics not listed. Anyone seeking approval of a proposed survey must provide the Superintendent with details of the survey methodology, its specific educational purpose and a description of how results will be disseminated and applied.

For all surveys the identity of the respondent shall remain confidential.

RESEARCH/SURVEYS (continued)

The Superintendent shall develop regulations to implement this policy that include reasonable timelines for parents/guardians to access and review surveys as prescribed by law, and arrangements to protect student privacy in the administration of a survey.

This policy and the regulations shall be made available to the public at least annually at the beginning of the school year, especially to parents/guardians and to District staff. The public shall be informed within a reasonable period of time if substantive change is made to policy and regulations. The public shall also be informed of specific or approximate dates, if known, when surveys may be administered.

Legal References: N.J.S.A. 18A:36-34 Written approval required prior to acquisition of certain survey information from students
 N.J.A.C. 6A:16-1.4 District policies and procedures
 20 U.S.C.A. 1232g Family Educational Rights and Privacy Act
 20 U.S.C.A. 1232h Protection of Student Rights Amendment

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

In re: Application of Charles V. Reilly, Robert A. Hutton and Sean Reilly to Contest the Validity of the Enactment of Assembly Bill 3359 (P.L. 2001, c. 364), Superior Court of New Jersey, Appellate Division, Docket No. A-0163-02T2, 2003 N.J. Super. Lexis 376

Green v. Ocean TP BOE, Agency Ref # 3-1/15 (10/25/16)

Cross References: *1140 Distribution of materials by students and staff
 1315 Distribution of materials to students and staff
 4132 Publications/materials
 *5020 Role of parents/guardians
 *5124 Reporting to parents/guardians
 *5125 Student records
 *5141.3 Health examinations and immunizations
 *6147.1 Evaluation of individual student performance

*Indicates policy is included in the Critical Policy Reference Manual.

Key Words

Student Privacy, Research, Surveys

Approved: June 9, 2008

Revised: