

AGENDA - REGULAR PUBLIC MEETING

FEBRUARY 8, 2016

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Public Hearing on Meeting Agenda
7. President's Report/Correspondence
8. Superintendent's Report
9. Board Secretary's Report
10. Committee Reports
11. Board Discussion and Formal Action on Agenda Business
 - Board Operations/Policy
 - Human Resources
 - Student Development
 - Physical Resources
 - Finance & Budget
12. Public Hearing on Other Than Meeting Agenda
13. Unfinished Business
14. New Business
15. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Ms. Melissa Del Rosso

FEBRUARY 8, 2016

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 119 through 121 be approved.

Roll Call:

119. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
2/8/2016	7:30 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
2/22/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
3/14/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

120. that the Board approve the minutes and attachments of the January 25, 2016 Regular Public Meeting and Executive Session I. **(attached)**

121. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	Lauren Vollmin , Speech Teacher, will be attending the workshop " <i>Social Detective, Superflex, and Friends Take On Social Emotional Learning</i> ", on March 18, 2016, at The Doubletree by Hilton, in Tarrytown, NY; and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	the anticipated travel and related expenses particular to attendance at this function are as follows: Conference registration = \$196 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = actual parking cost Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it
RESOLVED,	that the Board approves Ms. Vollmin's attendance at the aforementioned conference as well as the related travel expenses.

II. HUMAN RESOURCES
Mr. John Shahdanian

FEBRUARY 8, 2016

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 96 through 100 be approved.

Roll Call:

96. that the Board approve the following course approval:

Teacher	Course	Credits	Type	School	Dates
DeSciora, Annette	Why Argue: Teaching the Art of Oral and Written Argument EDDX-939	3	On-Line	Loyola Marymount University	February, 2016 – June, 2016

97. that the Board approve the following course approval:

Teacher	Course	Credits	Type	School	Dates
Johnson, Daniel	Designing and Implementing Quality STEM Instruction EDCI-629-140	3	On-Line	Andrews University	February, 2016 – June, 2016

98. that the Board approve the following course approval:

Teacher	Course	Credits	Type	School	Dates
Mueller, Kristina	Designing and Implementing Quality STEM Instruction EDCI-629-140	3	On-Line	Andrews University	February, 2016 – June, 2016

99. that the Board approve the following course approval:

Teacher	Course	Credits	Type	School	Dates
Gagliano, Stephen	Designing and Implementing Quality STEM Instruction EDCI-629-140	3	On-Line	Andrews University	February, 2016 – June, 2016

100. that the Board approve the following for an unpaid LDT-C Internship:

<u>Name & University</u>	<u>Assignment</u>	<u>Duration</u>
Riedel, Michele William Paterson University	Child Study Team	90 Hours

III. STUDENT DEVELOPMENT
Mr. John Shahdanian

FEBRUARY 8, 2016

Any Board member who takes exception to any of the following listed actions under the category of Student Development may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Student Development actions of the Board, as recommended by the Superintendent, number 12 through 12 be approved.

Roll Call:

12. that the Board approve the "in-school" field trip at the T. Baldwin Elementary School, for a Planetarium Dome Theatre, in April, 2016.

IV. PHYSICAL RESOURCES
Ms. Nicole Gray

FEBRUARY 8, 2016

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 31 through 31 be approved.

Roll Call:

31. that the Board approve the facilities request from the Old Tappan PTO to hold after school clubs in various rooms of the Charles DeWolf Middle School, from 3:00pm-4:00pm, Mondays through Thursdays, 2/22/2016 through 3/31/2016.

V. FINANCE & BUDGET
Mr. Kurt Linder

FEBRUARY 8, 2016

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 104 through 108 be approved.

Roll Call:

104. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **February, 2016** bills in the amount of **\$236,886.49** for the current expense. **(attached)**
105. that the Board approve the extension of the janitorial maintenance contract, at the Old Tappan School District, with All Clean Inc., 990 Spruce Street, Lawrenceville, NJ 08648, for the two-year period beginning on July 1, 2016 and ending on June 30, 2018.
106. that the Board approve the licensing and maintenance fee for consumable school supplies with Educational Data Services Inc., 236 Midland Avenue, Saddle Brook, NJ 07662, for the 2016-2017 school year.
107. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Direct Energy

EXPLANTION: As the next scheduled Board Meeting is February 22, 2016, there are certain bills that must be paid to avoid penalty or disruption of essential services.

108. that the Board approve the following resolution to continue membership in the Northeast Bergen County School Boards Insurance Group from 7/1/16 through 6/30/2019.

WHEREAS,	a number of Boards of Education in Bergen County have joined together to form a Joint Insurance Group as permitted by N.J. Title 18A:18B; and
WHEREAS,	said Group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date; and
WHEREAS,	the Bylaws and regulations governing the creation and operation of this Insurance Group contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group; and
WHEREAS,	the Board of Education of Old Tappan has determined that membership in the Northeast Bergen County School Board Insurance Group is in the best interest of the District; now, therefore be it
RESOLVED,	that the Board of Education of Old Tappan does hereby agree to renew membership in the Northeast Bergen County School Board Insurance Group and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2016 to June 30, 2019 ; and be it further
RESOLVED,	that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and; be it further
RESOLVED,	that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Group as are required by the Group's Bylaws and to deliver the same to the Executive Director.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____