

AGENDA – REGULAR PUBLIC MEETING

JULY 21, 2011

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Public Hearing on Meeting Agenda
7. Board Discussion and Formal Action on Agenda Business
 - Board Operations/Policy
 - Human Resources
 - Physical Resources
 - Finance
8. Superintendent's Report
9. Board Secretary's Report
10. President's Report/Correspondence
11. Committee Reports
12. Public Hearing on Other Than Meeting Agenda
13. Unfinished Business
14. New Business
15. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

AGENDA

JULY 21, 2011

1. Roll Call: Ms. LaFronz, Ms. Brosnan, Ms. Gray, Ms. Hliboki, Mr. McDermott
2. Presiding Officer's Meeting Notice Statement

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Old Tappan Board of Education has caused notice of this meeting by posting the date, time and location of said meeting with the Clerk of the Borough of Old Tappan, on the bulletin boards in the T. Baldwin Demarest School and Charles DeWolf Middle School, and by mailing notification to the Board's official newspapers.

3. Motion to open the meeting to the public for items on the **JULY 21, 2011** Agenda.

Roll Call

4. Motion to close the meeting to the public.

Roll Call

I. BOARD OPERATIONS/POLICY
Ms. Nicole Gray

JULY 21, 2011

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____ that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 1 through 8 excepting actions be approved.

Roll Call

1. that the Board approve the minutes and attachments of: June 13, 2011 Work Session and Executive Sessions I and II and June 27, 2011 Regular Public Meeting and Executive Sessions I and II.
2. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
7/21/11	7:15	Conference Rm.	E.S.	Personnel
	8:00		P.M.	Regular Business
8/22/11	7:00	Conference Rm.	E.S.	Personnel
	8:00		P.M.	Regular Business

3. that the Board authorize the Board President to execute an update to the Uniform State Memorandum of Agreement which defines the Board's commitment to cooperate with local law enforcement officials regarding the reporting of certain offenses as required by the Department of Education. **(attached)**
4. that the Board approve the 1st reading of the following revised Regulations: **(attached)**

3516	Safety
5141.21	Administering Medication
9126	Board Attorney

I. BOARD OPERATIONS/POLICY (Cont'd)

JULY 21, 2011

5. that the Board approve the 1st reading of the following revised Policies: **(attached)**

1120	Board Of Education Meetings
3516	Safety
3542/3542.1	Food Service/Wellness/Nutrition
4111	Recruitment, Selection and Hiring – Certified Staff
4131/4131.1	Staff Development: Inservice Education/ Visitations/Conferences – Certified Staff
4211	Recruitment, Selection and Hiring
4231/4231.1	Staff Development: Inservice Education/ Visitations/Conferences – Non-Certified Staff
4252	Vacation and Holidays/Recess Days – Non-Certified Staff
5114	Suspension and Expulsion
5127	Commencement Activities
5131.2	Harassment, Intimidation and Bullying
5131.5	Vandalism/Violence
5141	Health
5141.21	Administering Medication
6114	Emergencies and Disaster Preparedness

6. that the Board approve the 1st reading of the following revised ByLaws: **(attached)**

9111	Qualifications
9126	Board Attorney
9200	Orientation and Training of Board Members

7. that the Board approve the 1st reading of the following new Policy, Regulation and Exhibit **(attached)**

5141.23	Concussion Policy Acknowledgement Form/Concussion Management
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8. that the Board approve revised job description for the Language Arts Specialist/Resource Person position **(attached)**

II. HUMAN RESOURCES
Ms. Lorraine Hliboki

JULY 21, 2011

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____ that the following Human Resource actions of the Board, as recommended by the Superintendent, number 1 through 10 excepting actions be approved.

Roll Call

1. that the Board rescind and revise the portion of Motion #135 (6/27/11 Regular Public Meeting) for Shahin Heydari to correct Position from .5 Speech to .5 ESL.
2. that the Board accept with regret the letter of resignation dated 7/18/11 from Allison Kasica, Teacher Aide, effective 9/1/11.
3. that the Board approve the appointment of Sevana Bohchalian, School Social Worker (MA Step 7), effective 9/1/11.
4. that the Board approve Amy Brown Gamarello as the Language Arts Specialist/Resource person effective 9/1/11.
5. that the Board appoint Allyson Dunn to a Full-Time Elementary School Classroom Teacher position (MA Step 6) at T. Baldwin Demarest.
6. that the Board approve Angela Maida as Family Leave Replacement for Lacy Lin beginning September 1, 2011 through January 18, 2012 at 1/200 BA, Step I per diem (no health benefits).
7. that the Board approve up to 24 cumulative hours at the contractual summer rate of \$28/hr for Nancy Gambuti, Susan Botterman, Doris Clark, and the school social worker to plan for the expanded character education/social skills initiative at T. Baldwin Demarest.
8. that the Board approve up to 12 cumulative hours at the contractual summer rate of \$28/hr for Douglas Kuizema and Deborah Janowski to lay out and paint the T. Baldwin Demarest playground; and sort, organize, and store newly purchased equipment to facilitate the full implementation during the first week of school of the "Trouble-Free Playground" initiative at T. Baldwin Demarest.
9. that the Board approve up to 16 cumulative hours at the contractual summer rate of \$28/hr for Karen Sterinsky, Allison Collucci, Amy Gamarello, and Dorothy Goodman to plan further incorporation or Response to Intervention (RTI) protocols as a part of the Intervention and Referral Services (I &RS) process.
10. that the Board approve a Personal Leave of Absence (with no pay or health benefits) for Stephanie Rittner, Math Teacher, for the 2011-2012 school year, as per her letter dated July 11, 2011.

IV. PHYSICAL RESOURCES
Ms. Nicole Gray

JULY 21, 2011

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____ that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 1 thru 1 excepting actions be approved.

Roll Call:

1. that the Board approve the submittal of the application for Toilet Room Facilities for Early Intervention, Pre-Kindergarten and/or Kindergarten Classrooms (Room 109 & 111) at the T. Baldwin Demarest School. Both rooms lack lavatory facilities. **(attached)**

V. FINANCE & BUDGET
Mr. Tom McDermott

JULY 21, 2011

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____ that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 1 through 12 excepting actions _____ be approved.

Roll Call

1. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **June, 2011** additional bills in the amount of **\$144,183.75** for the current expense. **(attached)**
2. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **July, 2011** bills in the amount of **\$138,645.94** for the current expense. **(attached)**
3. that the Board approve payment of the payroll (as detailed in the list attached to the agenda of this meeting). The School Business Administrator/Board Secretary is authorized to release the warrant for the payroll of **\$106,796.70** for the month of **July, 2011**.
4. that the Board approve payment of the **supplemental year end** payroll The School Business Administrator/Board Secretary is authorized the release the warrant for the payroll of **\$69,508.51** for the month of **June, 2011**.
5. that the Board approve the **June, 2011** Transfers **(attached)**
6. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **June, 2011** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2009-10 school district budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. **(see Account Totals Report)**
(attached)

Douglas Barrett
Board Secretary

Date

7. that the Board approve the **June 2011** Custodian of School Monies Report and Board Secretary's Report. **(attached)**

8. that the Board approve the following resolution:

Resolved, that the Old Tappan Board of Education pursuant to N.J.A.C. 6A:23-2.11 certified for the month of **June, 2011** (after review of the Board Secretary's and Treasurer's monthly financial reports) to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11, and that we believe as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

9. that the Board approve the Annual Contract for Hospital Instruction between the Old Tappan School District and the Bergen County Special Services School District for the 2011-12 school year at the rate of \$60 an hour, on an as-needed basis.

10. that the Board approve a Special Ed Contract with the Windsor Academy for the 2011-12 school year in the amount of \$49,330.80 for student #401.

11. that the Board authorize payment of educational tuition and/or transportation for the following pupils for the 2011-12 Pre-K & K-3 Summer Special Classes through NV Region III:

<u>Student</u>	<u>Facility Location</u>	<u>Tuition</u>	<u>Transportation</u>
301	Summer	\$835.00	To be determined
441	Summer	\$835.00	To be determined
462	Summer	\$835.00	To be determined

12. that the Board approve a two-year contract for the 2011-12 and 2012-2013 school years with Buldo Sanitation Services in the amount of \$9,650.00 per year.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned take place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____